

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
NOTICE TO LANDFILL ACCOUNT HOLDERS

Please note that the Council for the Corporation of the Municipality of McDougall has approved changes to the Landfill Site Operational Procedures Policy. This change was ratified by by-law No. 2010-14 which was passed on April 14, 2010 and will come into effect on June 1, 2010.

The changes are as follows:

In section 6.iii)

6.iii) All commercial account holders hauling waste generated by McDougall residents, will be charged a tipping fee.

was changed to read:

All commercial account holders hauling any waste materials generated by McDougall residents, will be charged a tipping fee.

Section 6iv) (see below) was completely eliminated.

**6.iv) Tipping fees will be waived for contractors disposing of construction material on behalf of McDougall residents providing a copy of a building/demolition permit which pertains to the material, is provided to the landfill attendant.
The waiving of fees applies to the disposal of construction materials only.**

Therefore contractors disposing of McDougall residents construction materials using a building permit will now have to pay a tipping fee and must have an approved account in good standing.

Garfield Eaton
CAO/Clerk
Municipality of McDougall

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

BY-LAW NO 2010-14

Being a by-law to adopt a landfill site operational procedures Policy and to rescind By-law No. 2008-21 and 2009-27.


WHEREAS pursuant to Section 224, of the Municipal Act S.O.2001, as amended, it is the role of Council to represent the public and to consider the well-being and interests of the municipality, and to develop and evaluate the policies and programs of the municipality, to determine which services the municipality provides;

AND WHEREAS Council deems it appropriate to adopt a landfill site operational procedures policy, attached hereto and forming part of this by-law, which will outline the necessary operational procedures to affect action and give credence to the directions of the Municipal Council and to ensure that all landfill users are treated in a fair and equitable matter.

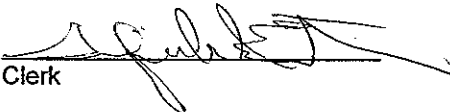
NOW THEREFORE the Council of the Corporation of the Municipality of McDougall enacts as follows:

1. That the landfill site operational procedures policy attached hereto as Schedule "A" is hereby approved and that the Mayor and Clerk are authorized to execute the said policy on behalf of the Municipality.
2. That By-law No. 2008-21 and 2009-27 is hereby rescinded.
3. This By-law shall come into effect on June 1, 2010.

READ a FIRST and SECOND time this 14 day of April 2010.




Mayor

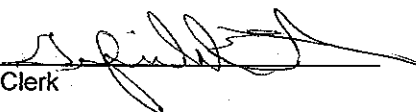


Clerk

READ a THIRD time, PASSED, SIGNED and SEALED this 14 day of April 2010.



Mayor



Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
LANDFILL SITE OPERATIONAL PROCEDURES POLICY
Schedule "A" to By-Law No. 2010-14**

1. Purpose:

This document is being prepared to define the operational procedures of the McDougall Landfill Site located at 214 McDougall Road. This document will outline the necessary operational procedures to affect action and give credence to the directions of the Municipal Council and to ensure that all landfill users are being treated in a fair and equitable matter.

2. Council Policy:

Council has endorsed a policy to be adhered to with respect to the operational procedures of the McDougall Landfill Site for the Corporation of the Municipality of McDougall.

The Policy is as follows:

- i) That operational times and access procedures be established.
- ii) That a procedure for the acceptance and billings (tipping fee) of landfilled material be established.
- iii) That Health and Safety procedures be established and adhered to at all times.

3. Hours of Operation:

- i)

Monday to Friday	8:00 a.m. to 4:00 p.m.
Saturday	9:00 a.m. to 1:00 p.m. from May 1 to October 15, during the rest of the year the landfill will be open the first Saturday of each month (for McDougall residents only).
Sunday	closed.
- ii) The landfill site will be closed on all statutory holidays. In the case of Easter weekend, the landfill site shall be open on Easter Monday between the hours of 8 a.m. and 4 p.m. The maximum number of days the landfill can be closed is three (3) days with the exception of Christmas week, which will be four (4) days of which will be determined by the Public Works Supervisor.

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL
LANDFILL SITE OPERATIONAL PROCEDURES POLICY
Schedule "A" to By-Law No. 2010-14**

iii) In a case of a power failure, the landfill generator will be activated.

4. Access Procedures.

i) Residents of McDougall are required to obtain stickers from the Municipal Office for the dumping of approved materials at the landfill site. Those who cannot produce a sticker will be denied dumping privileges.

ii) Commercial haulers are required to fill in the necessary "Application For Business Account" at the Municipal Office and attached hereto as Schedule "B". A commercial company outside of the Municipality of McDougall boundaries will require a deposit of \$500.00, a company within the limits of the Municipality of McDougall will require a deposit of \$100.00. The deposits will be cashed and deposited and will be non interest bearing. The deposit will be returned upon closure of the account providing the account is in good standings.

Failure to maintain a landfill account in good standings will result in the account being closed until payment is made in full and the required deposit doubled.

All applications will be approved by the Public Works Supervisor, the CAO or his/her designate.

Application may take up to two working days to be approved and activated at the landfill site.

iii) The licence plate number of the hauler will be recorded at the Landfill Scale House.

iv) Ratepayers from other municipalities will not be allowed entry to the landfill site.

5. Acceptance of Landfill Material.

i) The following material will be accepted at the landfill site:

a) Landfill "Solid Waste"

- Household waste free of hazardous waste
- Commercial waste
- Asbestos, properly secured and disposal pre-arranged with the landfill site supervisor

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
LANDFILL SITE OPERATIONAL PROCEDURES POLICY
Schedule "A" to By-Law No. 2010-14**

* Please Note that all hazardous waste material must be taken to the hazardous waste depot on MacFarlane Street located within the Town of Parry Sound.

- b) Landfill Construction/Demolition Waste
 - Wood, drywall, shingles and other non hazardous construction materials free of metals.
 - Non contaminated construction material is ground and used for daily cover, contaminated cover is placed in the cell.
 - Contaminated Soil, will only be accepted providing a T-clip analysis is provided and is prearranged with the landfill attendant. This material will be placed in the cell.
Any volumes greater than 100 tonnes must be approved by the Public Works Supervisor.
- c) Scrap Metal and White Goods.
- d) Recycling.
Recycling is currently accepted at the transfer station on Municipal Drive, and is as per Schedule "C", attached hereto.
- e) Tires.
 - tires larger than 22.5 will not be accepted.
- f) Other Large Items ie: Boats, Vehicles (to be dismantled).
The following items must be removed from all large items before transporting to the landfill site, all gas, fuels, grease, oils must be drained and disposed of. All metal aluminum, chrome and rubber tires are to be removed and can be deposited in the applicable recycling area. Wooden boats will be ground up and recycled, fiber glass boats will be crushed and landfilled, aluminum/metal boats and vehicles will also be recycled.
Large items that come into the landfill site that have not been properly dismantled will be rejected.

All loads must be tarped.

- ii) Origin of Waste, it will be the decision of the Council of the Corporation as to the acceptance of waste from other Municipalities.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
LANDFILL SITE OPERATIONAL PROCEDURES POLICY
Schedule "A" to By-Law No. 2010-14**

- iii) Loads found containing non-acceptable wastes will be rejected and not allowed to dump. If dumped loads are found to contain unacceptable wastes, the origin of the waste will be determined and the hauler charged for the removal of such waste at a rate of \$100.00 per hour with a minimum of \$100.00 plus any disposal cost incurred by the Municipality of McDougall.
Users who are found to violate these rules consistently may be denied access to the site.
- iv) All waste must be separated and dumped according to the attendant's direction. The landfill attendant has the authority to accept or reject the material.

6. Landfill Billings.

- i) All vehicles entering the landfill site including McDougall residents will drive onto the weigh scales where they will notify the landfill attendant of what type of material they are disposing of and its origin.
The vehicle will be weighed on entrance and when exiting to determine a tare weight. A receipt will be provided and must be signed by the driver.
If a vehicle fails to get a tare weight, then the total gross weight of the vehicle will be charged.
- ii) Tipping fee rates will be applied to all vehicles entering the landfill site, as per Schedule "D", attached hereto, with the exception of McDougall residents.
- iii) All commercial account holders hauling any waste materials generated by McDougall residents, will be charged a tipping fee.
- iv) All commercial account holders who are also residents and who are disposing of commercial waste will be charged a tipping fee.
- v) Where a landfill hauler directs billing to another account, if the account holder refuses the billing it automatically becomes a billing to the hauler and a \$50.00 administrative charge is added to the hauler's account.
- vi) The Municipality of McDougall is exempt from the payment of tipping fees.
- vii) The landfill billing program generates an invoice at the time of disposing of materials. The operating procedures for this program is kept at the landfill site scale house and the Municipal office.

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
LANDFILL SITE OPERATIONAL PROCEDURES POLICY
Schedule "A" to By-Law No. 2010-14**

- viii) Landfill statements are generated on the 1st of each month with the terms of payment being net thirty (30) days. If payment has not been made within the thirty (30) days an interest charge of 1.5% will be imposed.
- ix) All payments are to be sent to the Municipality of McDougall office, 5 Barager Blvd. R.R.#3, Parry Sound, Ontario, P2A 2W9. The landfill site attendant will not accept payments.
- x) Landfill accounts which remain in arrears for sixty (60) days will be closed and dumping privileges suspended. The account will be reinstated after full payment has been received and deposits increased as per the application.
If a landfill account has been in a delinquent state for a total of three (3) times, the account will be closed until full payment has been received and a deposit of \$1,000.00 is forwarded.

7. Health and Safety

- i) The Health and Safety guidelines for the landfill site must be adhered to using the Ontario Health and Safety Act R.S.O. 1990 c. O.1. A current copy of this Act must be posted at the landfill site.
- ii) All employees and contractors of the Corporation of the Municipality of McDougall are to be aware of the Certificate of Approval.

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
APPLICATION FOR BUSINESS ACCOUNT
FOR DISPOSAL OF WASTE AT THE MCDOUGALL ROAD LANDFILL SITE

SCHEDULE "B" TO LANDFILL POLICY

TYPE OF ACCOUNT _____ Permanent (>1 year) _____ Temporary (< 1 year)

NAME OF COMPANY and OWNER: _____

CIVIC ADDRESS OF COMPANY: _____

DESIGNATED HAULER IF DIFFERENT THAN ABOVE: _____

NAME OF CONTACT PERSON: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

VEHICLE TYPE(S) 1. _____ LICENCE #: _____

2. _____ LICENCE #: _____

ORIGIN OF WASTE (I.E. MUNICIPALITY): _____

PROJECT/CONTRACT: _____

DURATION OF PROJECT/CONTRACT: _____

ESTIMATED MONTHLY VOLUME (TONS): _____

NATURE OF WASTE: _____

REGISTERED G.S.T. #: _____

DEPOSIT REQUIRED (*Deposit is refundable when account is closed and paid in full.*)

1. **PERMANENT ACCOUNT.**

LOCAL COMPANY (WITHIN THE MUNICIPALITY) A DEPOSIT OF \$100.00 IS REQUIRED.

COMPANY OUTSIDE OF MUNICIPAL BOUNDARIES A DEPOSIT OF \$500.00 IS REQUIRED TO OPEN AN ACCOUNT.

2. **TEMPORARY ACCOUNTS**

COMPANIES FROM OUTSIDE THE AREA DOING ONETIME PROJECTS MAY BE REQUIRED TO HAVE LARGER DEPOSITS OR PAY THEIR ACCOUNTS MORE FREQUENTLY. TERMS WILL BE NEGOTIATED WITH THE MUNICIPAL MANAGER APPROVING THE APPLICATION.

3. **DELINQUENT ACCOUNTS**

AN ACCOUNT WHICH HAS BEEN PREVIOUSLY DELINQUENT, A DEPOSIT OF \$1,000.00 IS REQUIRED TO REINSTATE THE ACCOUNT

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL
APPLICATION FOR BUSINESS ACCOUNT
FOR DISPOSAL OF WASTE AT THE MCDOUGALL ROAD LANDFILL SITE**

4. BUSINESS REFERENCES:

NAME: _____ PHONE NUMBER _____

NAME: _____ PHONE NUMBER _____

I HEREBY CONFIRM THAT THE INFORMATION PROVIDED ABOVE IS ACCURATE AND THAT I HAVE READ AND UNDERSTAND THE OPERATING POLICIES FOR THE MCDOUGALL ROAD LANDFILL SITE. I AGREE TO ACCEPT AND PAY ALL CHARGES ADDED TO MY ACCOUNT BY THE "DESIGNATED HAULER".

AUTHORIZED SIGNATURE

DATE

MUNICIPAL USE ONLY	
Approval Signature _____	Date _____
Amount of Deposit _____	
Special Deposit & Payment Terms: _____	

Reason if Rejected: _____	

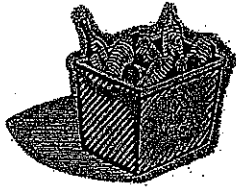
Date Opened _____	Date Closed _____

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

TWO STREAM RECYCLING SYSTEM

SCHEDULE "C" TO LANDFILL POLICY

Blue box for containers



Metal beverage and food cans

Glass bottles and jars

Clear & colored beverage & food containers

Plastic soft drink bottles (P.E.T.)

Rigid plastic bottles

Antifreeze, windshield washer, milk jugs, Fabric softener & bleach bottles

Mixed plastics

Margarine, ice cream, yogurt, ketchup Peanut butter, & shampoo bottles

Plastic film

Store plastic bags in another plastic bag Tie and place in blue box

Aluminum trays and foil

Empty paint cans

Scrape dry, remove lid, place can and Lid in blue box

Blue box for fibers



Kraft paper bags

Including advertising inserts & glossy

Magazines

Catalogues

Telephone books

Box board

Cereal, detergent, shoe boxes, kleenex & cardboard tubes

Fibre egg cartons

Mixed & office papers

Corrugated cardboard

Layered cardboard boxes with a ripple Between layers

Juice drink boxes

Wax coated milk & juice cartons

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

SCHEDULE "D" TO LANDFILL POLICY

LANDFILL CHARGES

		EFFECTIVE JULY 1, 2009	\$/TON
LANDFILL "SOLID WASTE"			
1) Household Waste	Household solid waste free of hazardous waste		113.00
2) Commercial Waste	Solid Waste		113.00
3) Asbestos	Properly secured and disposal pre-arranged with landfill supervisor	154.00	
	MINIMUM CHARGE	154.00	
LANDFILL "CONSTRUCTION/DEMOLITION WASTE"			
4) Wood "sorted"	Construction & Demolition & Brush		113.00
5) Wood "contaminated with"	DRYWALL/SHINGLES AND MIXED LOADS OF CONSTRUCTION WASTE		113.00
6) Contaminated soil	Must meet municipal limits and provide lab analysis for T-clip		113.00
RECYCLING			
7) Tires			410.00

TIRES LARGER THAN 22.5" NOT ACCEPTED

Tires Municipal residents will be permitted to dispose of 8 tires per household per year