



**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL**

**GENERAL COMMITTEE MEETING**

**HELD WEDNESDAY, SEPTEMBER 17, 2003 AT 7:00 P.M.**

**MINUTES**

Mr. Ferraro then reviewed and provided the Committee with a copy of the Leachate Treatment Facility Conceptual Design for the McDougall Landfill Site. Mr. Ferraro also presented the Committee with a draft copy of an agreement that should be interred into with the user Municipalities.

The Committee questioned the trucking costs in the report and noted that Mr. Ferraro could obtain costs from the CAO.

Mr. Ferraro requested the Committee's approval to approach the Ministry of Environment regarding this report and that he would attend a committee meeting with an update on this. The Committee approved this request.

The Committee thanked Mr. Robertson and Mr. Ferraro for their presentation.

**Matters Arising.**

Nil.

**3. BY-LAW ENFORCEMENT**

Nil.

**Matters Arising.**

Nil.

**4. PLANNING/BUILDING**

i) Parry Sound and Area Planning Board.

a) Re: Kirkham B29/2003(McD) consent third lot approval.

Mr. Robinson of the Parry Sound and Area Planning Board and Mrs. Kirkham were present. Mr. Robinson explained that this application had already been circulated to Council, but at that time it was thought that the application was for 2 lots and a lot addition, but in fact it was for 3 lots, therefore the application had to be recirculated. Mr. Robinson also noted that this would be a good time to have the right of way located at the bottom of lot 2, registered on title.

Mr. Robinson reported to the Committee that Mrs. Kirkham has documentation that Lorimer Lake road was deeded to the MTO and the Ferguson Local Roads Board.

The Committee requested a resolution be brought forward noting the right of way as well as the transfer of Lochern Road.

b) Re: Planning Boards decision concerning No.B30/203(McD)McPhaden and No.B39/2002(McD) Grandview.

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The CAO noted this item was for information.

c) North Bay Mattawa Conservation Authority future services.

The CAO noted this item has been resolved and that the Planning Board indicated they were not concerned with this matter.

ii) Bev Cleland.

Re: Request to purchase road allowance and comments for proposed severance.

The CAO reviewed this request with the Committee noting that this matter should be forwarded to the Planning Board for consideration. He also clarified that the shore road allowance in front of this property has not been purchased.

The Committee concurred that the formal application should be submitted.

**Matters Arising.**

Nil.

**5. FIRE PROTECTION**

i) Fire Chief's Report.

Fire Chief Leduc reviewed this report with the Committee.

ii) JEPP Grant for Rescue 2 Replacement.

Fire Chief Leduc reported on the need for the replacement of this equipment. He presented financial options to be considered and recommended option one noting that the monies for the truck did not have to be submitted until 2004. The Committee requested a recommendation from the CAO regarding this purchase. Mr. Eaton agreed with Chief Leduc and recommended option one.

The Committee directed a resolution be brought forward to the Council meeting scheduled for September 24, 2003.

iii) JEPP application for 2003-2004.

The Committee directed a resolution be brought forward to the Council meeting scheduled for September 24, 2003.

**Matters Arising.**

Nil.

**6. PUBLIC WORKS**

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- i) Larry Douglas, Mill Lake Cottage Association.  
Re: Mill Lake Cottage Association Road.  
The CAO reviewed this correspondence with the Committee noting the request to continue with grading and snowplowing of this road. Mr. Eaton brought forward a resolution regarding a road grading fee and an agreement for the period of 1999 to 2000.  
The Committee questioned whether the Municipality has billed the association for the grading of this road. The CAO noted he would look into this billing.  
The Committee directed a resolution be brought forward to the Council meeting scheduled for September 24, 2003.

**Matters Arising.**

- i) The Committee questioned the overall municipal road maintenance noting that there are several signs in the municipality that need repaired as well as a sand pile at the bridge on Bayside Drive that needs removed.  
The CAO noted that he would look into this matter.

**7. RECREATION**

- i) Park to Park Trail.  
Re: Trail project Hammel Ave., remediation.  
The CAO reviewed this correspondence with the Committee.
- ii) Director of Parks and Recreation.  
Re: Parks and Recreation Temporary Attendant.  
Mr. Leduc gave a report on this position.

**Matters Arising.**

Nil.

**8. ENVIRONMENT**

- i) Correspondence from M. Horney.  
Re: Transfer Station hours.  
The CAO noted that staff was previously directed to submit a report in January of 2004 regarding these hours. The CAO also noted that he would advise Ms. Horney that her request would be considered at this time.

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**Matter Arising.**

Nil.

9. **FINANCE**

i) Accounts Payable Listing.

The Committee reviewed and approved this listing.

**Matters Arising.**

Nil.

10. **ADMINISTRATION**

i) Correspondence from Clyde Fawcett.

Re: Restoration of the roadside fencing and gate at Lockerne Cemetery.

The Committee directed the Parks and Recreation Director to review this matter and to prepare a report for the Committee.

The CAO also noted that he would check to see what Ministry is responsible for cemeteries.

ii) District of Parry Sound Municipal Association.

Re: Notice of fall meeting to be held October 6, 2003, and minutes from spring meeting held April 28, 2003.

The Committee reviewed this correspondence.

iii) Gordon & Joanne Mustard.

Re: Request to purchase the shore road allowance in front of Part Lot 20, Concession 8.

The Committee questioned Part one on the diagram, noting that it is a traveled right of way and is not to be closed up. It was noted that the right of way would not be part of the closure.

The Committee directed a resolution be brought forward to the Council meeting scheduled for September 24, 2003.

The Committee also requested a report from the Public Works Supervisor as to the status of the bridge which is part of the access to this property.

The CAO noted that Shore Road Allowance purchases are time consuming to administrative staff and requested approval to investigate the use of a real-estate lawyer to deal with these transactions.

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The Committee noted this request and advised that they would like to see the costs associated with the use of a real estate lawyer.

- iv) Belvedere Heights.  
Re: Capital grant from NOHFC.

The CAO noted that the correspondence regarding this indicates that the funding portions would be considered when construction was completed.

- v) Central Ontario Process.  
Re: Minutes of July 2003 regarding garbage containers at the George Hunt boat launch area.

The CAO reported on the above correspondence noting that the minutes of July 2, 2003 be amended to read that Mr. Healey is opposed to the Municipality's decision to locate garbage receptacles of any kind at the boat launch area located at the end of George Hunt Memorial Drive. It was also noted that a letter would be forwarded to Mr. Healey regarding this matter.

- vi) Industrial Park Agreement.  
This item has been deferred until after the Municipal Election.

- vii) District Social Services Administration Board.  
Re: Surplus, Municipality's portion \$16,169.82  
This information was noted.

### **NOTICES AND INFORMATION**

**The following notices and information were reviewed with no action indicated.**

- a) Jane Nawroth.  
Re: National Antenna Tower policy Review.
- b) The Ontario Rural Council.  
Re: TORC's annual rural development conference.
- c) Belvedere Heights.  
Re: Minutes of a meeting held August 20, 2003.
- d) Ministry of Municipal Affairs and Housing.  
Re: 2004 Rent increase guideline released.
- e) Association of Municipalities of Ontario.  
Re: Follow up on the 2003 AMO conference.

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f) Ministry of Public Safety and Security.

Re: Timeline for meeting the Essential Level Emergency Management program requirements.

g) MFOA.

Re: MFOA Bulletin August 20, 2003.

h) McDougall School Council.

Re: Thanking McDougall for fireworks sponsorship.

**REQUESTS FOR SUPPORT**

Nil.

**Matters Arising.**

Nil.

11. **UNFINISHED BUSINESS.**

i) Town of Parry Sound.

Re: Approval of extension of fitness trail.

The CAO read the correspondence from the Town of Parry Sound regarding Mr. Rusk's concerns with the proposed trail.

Mr. Rusk was in attendance and noted that his two main concerns are his privacy and the fact that he backs a large truck from his property, and is worried about not being able to see someone who may be walking the trail.

Mr. Rusk was also concerned regarding people failing to stop as they enter back on to Parry Sound Drive from the Kinsmen Park. He also noted that there is a lot of noise coming from the park after hours.

The Committee directed staff to contact the OPP regarding people not stopping before entering on to Parry Sound Drive and the noise.

The Committee requested a resolution be brought forward indicating the restrictions of use on this trail.

ii) Parry Sound Ski and Canoe Club rezoning.

Staff noted that comments have been received from the MNR, and that they are still awaiting comments from the Department of Oceans and Fisheries.

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The Committee directed a letter be prepared to MNR thanking them for their comments and that this rezoning be brought forward to the next Council meeting for the third reading.

iii) Assumption of Felsman Drive.

The CAO noted that he had spoke with the Municipality's lawyer who indicated that the deeds would be forthcoming at months end.

The Committee questioned whether there was a time limit on the accepted tender. The CAO noted that he would review this tender.

iv) Emergency response agreement with the Archipelago.

Noted.

v) By-law for uses on Park to Park Trail.

Noted.

vi) Snizer Subdivision.

The CAO noted that the hydro poles are on site and that the contract for paving is to be awarded prior to the 25<sup>th</sup> of September, 2003.

vii) North Road sidewalk construction.

The CAO noted that he did not have the diagram from the Public Works Supervisor regarding the area of work, but that Mr. Hunt is recommending that the work in which was tendered for, be done.

Councillor Dixon noted that he had been out to the project area and noted that Mr. Hunt has the proposed work area marked out.

The Committee requested Mr. Hunt to prepare a report for the Council meeting scheduled for September 27, 2003.

viii) George Hunt Boat Launch project.

It was noted that the concrete on the launch area was going to be redone.

ix) 2003 Municipal Election.

The CAO reported that he has been in touch with the Ministry of Municipal Affairs regarding the time frame involved in the decision of what voting method to use.

It was noted that a by-law stating the method of voting to be used, should have been ratified 60 days prior to election day, therefore it was determined that it was too late to change methods.

x) Water Report from Abacus Engineering.

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The CAO requested approval to bring the above water report to Council on September 24, 2003.

Committee agreed to review this report at the end of the September 24, 2003 Council meeting.

12. **REPORT OF THE CAO**

Nil.

13. **CLOSED SESSION**

There were                    items for closed session.

14. **ADJOURNMENT**