

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, OCTOBER 6, 2004 AT 7:00 P.M.

MINUTES

Present: Mayor D. Robinson
Councillor D. Adams
Councillor J. Johnson
Councillor K. Dixon
Councillor J. Gilchrist
and
Administrator G. Eaton
Fire Chief B. Leduc
Public Works Supervisor T. Hunt
Deputy Clerk C. Vankoughnett

The meeting was called to order at 7:02 p.m.

1. **DECLARATIONS OF INTEREST**

Nil.

2. **DEPUTATIONS**

- i) John Thompson, Abacus Engineering & Planning Services Inc.
Re: Scheduling of Nobel Water System project.

Mr. Thompson distributed and reviewed a proposed schedule for the proposed Nobel Water System filtration plant. He noted that it took longer to complete the soil samples and that he has not received confirmation of funding as of yet, but he has been in contact with Andy Mitchell's office regarding this funding. Mr. Thompson also noted that the soil samples were not good and as a result the Municipality will have to avoid building too close to the existing plant. He reviewed the structure noting that they are looking at construction of a low grade water structure as well as an above grade water structure. In reviewing the schedule, Mr. Thompson indicated that the project would be completed by December 2006. It was noted that each stage of the construction should be reviewed with Municipal staff.

The Committee thanked Mr. Thompson for his presentation.

Matters Arising.

Nil.

3. **BY-LAW ENFORCEMENT**

Nil.

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4. PLANNING/BUILDING

- i) John Jackson, Municipal Planner.
Re: Correspondence regarding water access issue Lorimer Lake/White Beaver Island.

The CAO reported on a site meeting that he and Mr. Jackson attended with some of the Beaver Island cottagers regarding the island access. They reiterated to the cottagers that this is a public access and that other options should be reviewed. It was noted that there is property for sale on the other side of the lake that may be an option.

The Committee requested the CAO to notify these cottagers that no work is to be done on this access, that the Committee is going to further review this situation.

- ii) Correspondence from Peg Peatfield.
Re: Lorimer Lake/White Beaver Island parking lot.

The Committee noted this would be on hold until further review of this matter.

- iii) Correspondence from Tom & Jean Woolhouse, #21 Fire Route 255.
Re: Comments regarding the proposed Official Plan and Zoning By-law.
It was noted that the CAO will respond to this correspondence.

- iv) Correspondence from Judy Powell.
Re: Comments regarding the proposed Official Plan and Zoning By-law.
This correspondence was reviewed and forwarded to the Municipal Planner. The CAO will also respond.

- v) Correspondence to Mrs. Heaman, Concession 7 Part Lot 9, from the Municipality's CAO Garfield Eaton.
Re: Zoning on property.

The CAO reviewed this correspondence with the Committee noting that Mrs. Heaman wishes to keep this property Rural.

The Committee requested that this property be zoned a site specific zoning. The CAO noted that he would contact the Municipal Planner regarding this.

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- vi) Correspondence from Janet Wilson, Lot # 15 Mountain Basin.
Re: Concerns regarding proposed consent application No. B12, B13 & B14/2004(McD) Snizer.

The CAO noted that this correspondence is in relation to the above consents. He also noted that the drainage issue has been assessed by the Public Works Supervisor as well the washouts have been sited in a report. Mr. Snizer has agreed to all conditions regarding the rectifying of these problems. The Committee requested information regarding the status of these consents. Mr. Robinson noted that it was on hold pending the rectification of the drainage issue.

- vii) Parry Sound Area Planning Board.
a) Re: Consent application No. B40/2004(McD) Grandview.
Decision of Planning Board.

The Committee reviewed this decision.

- b) Re: Requesting comments on consent application
B19/2004(McD) Paura.

Glen Robinson of the Parry Sound and Area Planning Board reviewed this application with the Committee noting that he is waiting for further information from the applicant's lawyer. Mrs. Paura was present and provided some of the information and also noted that she could meet with Mr. Robinson in the morning to try and clarify this application.

It was the decision of the Committee that this item be deferred until the Planning Board could obtain the required information.

- c) Re: Requesting comments on consent application
B30/2004(McD) Connell.

Mr. Robinson also reviewed this application with the Committee. He noted that the access is via a private right – of –way which is seven feet wide and follows a steep rock bluff along most of its length and notes that emergency vehicles would have trouble passing if meeting other vehicles. Mr. Robinson also recommended imposing the condition of requesting 33 feet from the centreline of the existing travelled road be transferred to the Municipality.

The Committee reviewed this application and requested a Limited Service zoning be placed on this and that the 33 feet from the centre line be conveyed to the municipality.

- d) Re: Requesting comments on consent application
B31/2004(McD)Mason.

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Mr. Robinson noted that the applicant is creating a switchback right-of-way along the lot line between Lot 10 and 11 to provide access to the lower level of Lot 10.

The Committee reviewed this application and requested a resolution be brought forward.

Matters Arising.

Nil.

5. FIRE PROTECTION

i) Fire Services Report for September 2004.

Chief LeDuc reviewed the above report noting that this is Fire Prevention week and on Sunday a memorial wreath was layed at the Ontario Fire College. Other activities will include the fire prevention booth at the mall as well as visits to the schools.

Mayor Robinson congratulated Chief Leduc, Deputy Chief Kim Dixon and participating fire fighters for their participation in a live fire drill, which took place at Nobel School in September.

ii) Fire Chief Report No. FC 2004-15

Re: Completion of Emergency Management compliance.

Chief LeDuc updated the Committee on the progress of the emergency management compliance program noting that the manual is in place and a by-law needs to be passed which will adopt this plan. Information will be posted on the Web. Chief LeDuc also noted that the emergency control group needs to have a training session which will include an emergency exercise. Mr. Lecuc clarified to the Committee that due to the Freedom of Information and Privacy Act, this manual is a controlled document.

The Committee noted that the 19th of November will be set aside for the proposed training session.

The Committee requested that some of the names listed in the manual be reviewed.

The Committee thanked Mr. LeDuc for his proficiency in preparing this plan.

iii) Fire Chief Report No. FC 2004-16.

Re: Haines Lake Road rental house.

Chief Leduc gave a report on the above rental unit noting that the house is now vacant and that he would like to board it up and use it for a fire training facility.

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The Committee noted that this item is also in the CAO's report and will be further reviewed at that time.

Matters Arising.

Nil.

6. RECREATION

i) Recreation Services Report for September 2004.

Mr. Leduc reviewed the above report with the Committee noting that the Nobel Rink has been painted.

ii) Director of Parks and Recreation Report No. DPR 2004-08.

Re: Taylor Beach Playground Fencing.

Mr. Leduc gave a report on the improvements to the ditching in the Taylor Subdivision Playground area. He noted that the new ditch is wider and requires protection from children playing. He reviewed prices on fencing as well as a culvert.

After discussing this issue it was the decision of the Committee that a culvert be installed this year and that the cost for such is to come out of the Parks Reserve.

Matters Arising.

Nil.

7. PUBLIC WORKS

Nil.

Matters Arising.

i) The Public Works Supervisor gave the following report:

- the surface treatment patches are done as well as Felsman Drive.
- the wood chipper is at the landfill site, this material will be weighed when completed. It was also noted that this material can be used as cover.
- they are working on a drainage issue the Kraus property on Hammel Ave.
- a landfill site inspection by the Ministry of Environment is expected. The landfill is in good shape.

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- ii) The North Road tenders for rock blasting and hauling were opened noting that Georgian Rock was the lowest tender.
The Committee requested a resolution be brought forward.
- iii) The CAO noted they have not found a solution to the tires at the landfill site.
Councillor Adams noted that he has a contact who may take these tires and noted that he would speak to Mr. Hunt in the morning regarding this.
The Committee also noted that the fee for tire disposal at the landfill site has to be reviewed.
The CAO noted that the fee structure for disposal of all types of garbage is under review and a report is forthcoming.

8. ENVIRONMENT

- i) Correspondence from Municipality's CAO to Tim Hunt, Public Works Supervisor.
This correspondence was reviewed by the Committee.

Matters Arising.

Nil.

9. FINANCE

- i) Accounts Payable.
The Committee directed a resolution be brought forward.
- ii) Ontario SPCA Contract 2005.
The Committee approved this contract and directed it be brought forward to the 2005 budget.

Matters Arising.

Nil.

10. ADMINISTRATION

- i) Correspondence from Bev Cleland.
Re: Requesting use of road allowance.

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This item was deferred until the CAO and Public Works Supervisor could carry out a site inspection.

- ii) Copy of Correspondence from Tim Healey & Steve Flemming to Parry Sound Golf & Country Club.

Re: Golf & Country Club pump house noise.

The Committee reviewed this correspondence.

- iii) Correspondence from Lisa Lund.

Re: Parry Sound Golf & Country Club pump house noise.

The Committee reviewed this correspondence.

- iv) Belvedere Heights.

Re: Minutes of a meeting held on August 18, 2004.

The CAO noted that he had flagged a couple of items for the Committee to review.

- v) Airport Management Conference of Ontario.

Re: Making municipalities aware of the Province's position regarding the airports that serve them.

The Committee reviewed this correspondence.

- vi) Correspondence from Julia Miller, 4 Miller Drive.

Re: Concerns regarding property at 3 Miller Drive and requesting support regarding the moving of a trailer located at 3 Miller Drive to further up the road.

The Committee reviewed this correspondence and directed the CAO to respond indicating that trailers are not permitted in the Municipality and that the present site of the trailer is deemed legal non-conforming.

- vii) Ministry of Transportation.

Re: Highway 69 Four laning from Parry Sound to 3.5 km North of Highway 559. Transfer of existing Highway 69 and local roads to the Municipality.

The Committee reviewed this correspondence and requested the CAO to respond indicating that they would like to see the existing four lanes through Nobel converted back to two lanes with a recreation trail along side of it.

- viii) Town of Parry Sound.

Re: Notice of a public meeting concerning a proposed zoning by-law amendment.

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The Committee reviewed this correspondence.

ix) West Parry Sound Health Centre.

Re: Meeting scheduled for Monday, October 25, 2004 at 6:00 p.m.

It was noted that Mayor Robinson will attend and that Councillor Dixon will try to attend.

x) Robert Anderson Real Estate & Appraisals Ltd.

a) Re: Appraisal of proposed road allowance purchase of Leemore Johnston.

The Committee reviewed this correspondence and directed a resolution be brought forward.

b) Re: Appraisal of proposed road allowance purchase of Leemore Johnston and Robert Buchan.

The Committee reviewed this correspondence and directed a resolution be brought forward.

xi) Report on Proposed 2004 Christmas Party.

The Committee reviewed and approved this report noting they would like to add Glen Robinson and John Thompson to the invitation list.

xii) 2004 Christmas Hours.

The Committee approved the Christmas Hours noting that the office will reopen on Tuesday, January 4, 2005 and that the Deputy Clerk's phone number will be left with the answering service as an administrative contact.

xiii) Report from Councillor Joe Johnson.

Re: Museum operations.

Councillor Johnson gave a verbal report on museum operations noting their financial hardships. He also noted that he has been trying to obtain the corporation documents as well as the loan agreement between the museum and the Town of Parry Sound.

xiv) Muskoka Parry Sound Health Unit.

Re: Does the Municipality wish to receive Information regarding dog biting incidents.

The Committee noted they do not wish to receive this information.

Matters Arising

i) The Committee reviewed and approved the 2004 Christmas Bonuses.

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11. NOTICES AND INFORMATION

The Committee reviewed the following notices and information with no action indicated.

- i) AMO News Release.
Re: AMO disappointed with Toronto Committee's recommendation to suspend AMO membership.
- ii) Ministry of Consumer and Business Services.
Re: Enhancement to civil marriage services across Ontario.
- iii) Municipal Property Assessment Corporation.
Re: Introduction of new chair of MPAC, Debbie Zimmerman.
- iv) Federation of Canadian Municipalities.
Re: FCM web site tracks growth of National Infrastructure Deficit.
- v) City of Peterborough.
Re: Thanking the Municipality for their contribution to help those affected by the flooding in Peterborough.
- vi) District of Parry Sound Social Services Administration Board.
Re: Minutes of meeting held July 8, 2004.

Matters Arising

Nil.

12. REQUESTS FOR SUPPORT

- i) Municipality of Trent Hills.
Re: Requesting support of a resolution, which would look at an alternative to the MPAC system.

The Committee reviewed this correspondence.

Matters Arising

Nil.

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13. UNFINISHED BUSINESS

- i) Municipality of McDougall Strategic Plan.
No action indicated.
- ii) Sign by-law to be brought forward.
No action indicated.
- iii) Report on Driveway permits.
No action indicated.
- iv) Report on Managed Forest Assessment.
The CAO noted that a report will be brought forward to the next committee meeting.
- v) CRF Review.
No action indicated.
- vi) Felsman Drive assumption / registration of the Transmission Application.
The CAO noted that a by-law for the assumption of Felsman Drive would be coming forward but that there is still a small portion left to transfer.

Matters Arising.

Nil.

14. NEW BUSINESS

- i) The Committee discussed the disposal of surplus Municipal property and requested the CAO to prepare a report indicating the location of these properties. The Committee also requested a resolution declaring the Municipal property described as Block 25, Plan 42M624, PCL 27010 SS., Maple Ridge Drive, surplus, be brought forward.

15. REPORT OF THE CAO

- i) Report #CAO 2004-66
Re: MPAC minutes of settlement Tim Horton Camp 2003 & 2004.

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The CAO reviewed this report with the Committee and recommended the Municipality appeal this decision. The Committee approved this recommendation and also requested the CAO to correspond in writing to the Tim Horton Camp notifying them of this decision.

ii) Report #CAO 2004-67

Re: Group Insurance renewal – hold harmless/reserve.

The CAO reported that he reviewed the renewal agreement and noted he would not recommend a change in position regarding the hold harmless portion.

iii) Report #CAO 2004-68

Re: Water System planning for expansion.

After reviewing this report it was the request of the Committee to include this planning expansion opportunity in the letter to the Ministry of Transportation.

iv) Report #CAO 2004-69

Re: Vacant property Haines Lake Road.

The Committee reviewed this report and took into consideration the previous report of the Fire Chief and approved the use of the facility for a period of five years. They also requested the CAO to approach MPAC regarding this property being tax exempt.

v) Report #CAO 2004-70

Re: Job description and rates of pay for water/waste water operator.

The Committee reviewed and approved this report and requested a by-law be brought forward.

vi) Report #CAO 2004-71

Re: Request to convert a part time job to full time.

The CAO reviewed this proposed position with the Committee. The Committee approved this position and requested that it be advertised in the local paper.

vii) Mr. James Clark, Project Manager, Federal Approvals.

Re: Project 292-97.00 Mill Lake to Nobel four laning.

The CAO noted that the funding for this portion of highway will be confirmed this month and the tenders will be let out.

viii) The CAO reported that the railway crossing repairs have been completed.

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ix) The CAO noted that Tim Hunt has successfully completed his Class 2 Water Treatment.

The Committee congratulated Mr. Hunt on his accomplishment.

x) The CAO noted that Jeff Stevenson has submitted his resignation and that this item would be discussed further in closed session.

16. **BUDGET CHANGES AND REVISIONS**

Nil.

17. **CLOSED SESSION**

There were two items for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 10:58 p.m.