

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson
	Councillor	D. Adams
	Councillor	K. Dixon (Chairperson)
	Councillor	J. Gilchrist
	Councillor	J. Johnson
		and
	CAO/Clerk-Treasurer	G. Eaton
Director of Recreation/Fire Chief		B. Leduc
Public Works Supervisor		T. Hunt
Deputy Clerk		C. Vankoughnett

The meeting was called to order at 7:00 p.m.

1. **DECLARATIONS OF INTEREST**

2. **DEPUTATIONS**

- i) Bob Hawkins, L. U. Maughan Company Ltd.
Re: Proposed Subdivision – 5 Lots (Snizer).
Mr. Hawkins noted he was present to represent George Snizer and to give a brief review of Mr. Snizer's proposed subdivision prior to it going before the planning board. He noted that 40 % of Mr. Snizer's lots in the Mountain Basin subdivision have been sold. He also noted that lots 2 to 4 will access the property through a deeded right-of-way and that the proposed street shown as part 2 on the submitted plan, will be deeded to the Municipality.
The Committee questioned whether the lots serviced by the right-of-way would be designated as Limited Service lots. Mr. Jackson noted that they would.
The Committee thanked Mr. Hawkins for his presentation.

- ii) Tim Fawcett, Fowler Construction & Wayne Simpson, Wayne Simpson & Associates.
Re: Fowler's rezoning industrial pit to S.P. for a permanent asphalt plant.
Mr. Simpson approached the Committee regarding the proposed rezoning of the Fowler property on McDougall Road and noted the following items:
 - the application is to rezone the property from M4 and M2 to a Special Provision to allow a permanent asphalt plant.
 - they plan to move the plant on Quebec Drive in Seguin Township, to the McDougall Road location. They also plan to upgrade this

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- system and install a bag system which will remove 99% of the smell and dust leaving the plant. Mr. Fawcett then explained the proposed process which would treat the water used at the plant and explained the upgrades and landscaping that will be part of the upgrade. It was noted that no treated water will leave the site.
- Land use was also brought forward and noted that the Ministry of the Environment regulates this and requires a certificate of approval under the Environmental Protection Act, for their operations.
- The plant is to be further from the road and tucked in behind a rock face. It was also noted that there is only three properties within a one thousand metre area.
- An agreement with the Municipality will be registered on title.
- The Committee questioned whether an overflow pipe at the site had been removed. Mr. Fawcett noted that it had not and that it is used for rain only.

The Committee thanked Mr. Fawcett and Mr. Simpson for their presentation and explained to the audience that a public meeting regarding the proposed rezoning would be held the following Wednesday, November 23, 2005.

iii) Tim Evershed.

Re: Clarification of By-Law.

Mr. Evershed was present to request clarification of accessory buildings on properties. Mr. Evershed also provided the Committee with a list of questions to be replied to.

The Committee noted that Mr. Evershed was welcome to come into the office at any time to request information and noted that his questions would be forwarded to staff to respond to.

iv) Debbie Adams.

Re: Farm property.

Councillor Adams noted that he would be leaving his chair and making this presentation on behalf of Mrs. Adams.

He noted that Mrs. Adams would like clarification on the letter sent to her regarding the pit on her farm property as well as the pit dimensions which were quoted in the report from Mr. Hunt. Mrs. Adams also requested a copy of the letter that was sent to the complainant noting that in order to prove her compliance, costs were incurred and she would like to make sure that her compliance is on file for future reference. Mrs. Adams also informed the Committee that no trespassing signs have been posted.

The Committee noted that the release of complainant will have to be reviewed at a later date. Mrs. Adams then requested a closed meeting with all of Council and that the CAO be excluded. The Committee agreed

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

to this meeting and noted they would entertain this at the Council meeting scheduled for Wednesday, November 23, 2005.

Mrs. Adams also voiced her concerns regarding the CAO requesting that her request for a deputation be in writing and stated that she hopes that this is a policy that everyone has to adhere to.

The CAO noted that this is a policy that is requested of all who are interested in making a deputation to Committee or Council.

The Committee thanked Mr. and Mrs. Adams for their deputation.

Mr. Adams resumed his Council position.

- v) Doug Brown.
Councillor Adams declared a conflict of interest noting that he has interest in Mr. Brown's property.
Mr. Brown was present to request clarification of a document which he received from the by-law department. He noted that the document did not explain what the offence was or how many days he had to rectify the issue. He noted that he has a rental storage unit on his property that was reviewed at an earlier date and found to be okay.
The Committee questioned whether Mr. Brown had contacted the By-law Officer for clarification. He responded noting that the By-law Officer noted that it was initiated from a neighbour complaint who also noted the old fridges and air conditioner on the property as well.
The CAO further explained the complaint towards Mr. Brown's property and the rules for storing refrigerators.
The Committee requested staff to provide Mr. Brown with a copy of By-law No. 2000-27 and a copy of the Municipal Zoning By-law as well as written correspondence explaining why the By-law Officer was present. The Committee also requested clarification from staff as to what constitutes a temporary storage building.

Matters Arising.

Nil.

3. BY-LAW ENFORCEMENT

Nil.

Matters Arising.

Nil.

4. PLANNING/BUILDING

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- i) Parry Sound and Area Planning Board.
- a) Re: Planning Board's decision concerning consent application No B50/2005(McD) Plantt.
The Committee reviewed this correspondence.
- b) Re: Requesting comments on consent application No. B43/2005(McD) McGuire.
Mr. Robinson was present and reviewed the above application with the Committee. He noted that this application is for a property on Lorimer Lake which restricts development.
The Committee after reviewing this consent, requested that the recommendations noted in the report of Michalski Nielsen Associates Limited be incorporated in a resolution.
- ii) Municipal Planner, John Jackson.
Re: Review of the proposed Ryder subdivision agreement.
Mr. Jackson reviewed with the Committee the proposed Ryder Subdivision, the following changes were noted:
- fire hydrants, wording to indicate that they will be installed as per the appropriate fire standards and approved by the Fire Chief.
 - 5.0 road standards, schedule F should refer to Municipal Road Standards.
 - 5.1 this section refers to the Ryder Drive extension only.
 - 8.2.2 is to be two million and not five million in insurance coverage.
 - Page 4 regarding lands to be conveyed will be appraised by a local credit appraiser.
 - The road is further to the west and extended and a resolution will be needed to accept this change.
 - Page 2, there is a number correction.
 - Clarification regarding the tile field and blasting proximity will be reviewed.
 - 14.1 wording will be changed to read after iron bars "pertaining to the road".
 - 16.1.2, road damage should be 750.00
 - 21.1 blasting vibration control, changed to read "meets the OPS standards.
- Mr. Ryder was present and questioned the 30 foot pole required for street lighting, and also noted that he would like to use decorative lighting on the poles. The Committee requested Mr. Ryder to submit a proposal for these lighting fixtures. Mr. Ryder also noted that as soon as the changes are made to the agreement, he is prepared to sign it. Mr. Ryder thanked John Jackson's office for the timely manner in which the agreement was prepared.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- iii) David Anderson, Chief Building Official, Municipality of McDougall.
Re: Copy of Qualification Certificate.
The CAO noted that this is confirmation that the CBO has completed the requirements for the new building regulations.
The Committee extended their congratulations to Mr. Anderson.

- iv) Mark Flowers.
Re: ICI's amendment to consent application No. B22/2002(McD).
The Municipal Planner John Jackson confirmed that ICI are amending their consent application to pertain to the west side of Highway 69 only and that the lands to the east should not be subject to a peer review.
The Committee also reviewed the response from MTO regarding these lands.
The Committee requested a draft resolution be brought forward to the next Committee meeting.

Matters Arising.

5. **FIRE PROTECTION**

- i) Report of the Fire Chief No. FC 2005-14.
Re: Emergency response plan, pandemic planning update.
The CAO, in the Fire Chief's absence, reviewed this report with the Committee, noting the Fire Chief's recommendation that the Emergency Control Group meet and discuss possible pandemics.
The Committee approved this recommendation.

- ii) Don Hindle, McKellar Fire Department.
Re: Resignation from the position of Fire Chief.
The Committee reviewed this correspondence.

Matters Arising.

Nil.

6. **RECREATION**

Nil.

Matters Arising.

Nil.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

7. PUBLIC WORKS

Matters Arising.

- i) The Public Works Supervisor gave the following report:
 - he has not had time to complete the financial data for the trucks and requested this be deferred. The Committee approved this request.
 - he and Councillor Dixon met with the Ski-Doo club to review a request to use the municipal property which runs between the highway and the Transfer Station. Councillor Dixon noted that the proposed trail will cross by Jeff Stevenson's, will go behind Week's and the Equestrian Centre and continue along the back of the Transfer Station. The Committee approved this request.
 - he noted that he had a request from Bott Construction to dump stumps and dirt at the landfill. The Committee requested the Public Works Supervisor to review this request with MOE and Conestoga Rovers and to obtain this response in writing.

- ii) Councillor Adams questioned the following items:
 - the cost of repairs on the two trucks that were to be taken off the road. It was noted that this concern will be reviewed when the Public Works Supervisor submits his financial data for the trucks at the next Committee meeting. It was also noted that Mr. Hunt will put together a maintenance plan for the vehicles.
 - the price the Municipality is paying to have the scrap metal removed from the landfill site, Councillor Adams requested a copy of the tender submitted by the present hauler. Mr. Hunt noted that this item is coming up for tender in December 2005.
 - the status on the driveway entrance permits. Mr. Hunt noted he is at present, reviewing this item.

8. ENVIRONMENT

Reported under Public Works.

Matters Arising.

Nil.

9. FINANCE

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

i) Accounts Payable.

Councillor Adams questioned the following items:

- the amount of cell phones within the Municipality. It was noted that the following employees have cell phones: the Public Works Supervisor, the Public Works lead hand, the Fire Chief and the Water Works employees who share one phone.

- the gas charges, how they are divided. The Public Works Supervisor noted that the employees submit the receipts to the Deputy Treasurer and notes what vehicle it is for.

- the expense for meal allowance. It was noted that two employees are going on a water course next week and are entitled to this allowance.

- charges for a telephone system. The CAO noted that the telephone system at the fire hall failed and had to be replaced.

- the postage for the digital postage machine. The CAO noted the procedure for refilling the postage machine.

- the invoice from David Holmes. The CAO noted that this is the legal fee for the closing of road allowance for Johnston and Buchan and this cost is recoverable.

- the fuel charge on the statement from MCS, Councillor Adams requested a copy of the original tender as well as clarification on billing for the containers.

- the invoice from the By-Law Officers, noting that the forms are all different and requested information on using one form. The CAO noted he would look into this matter and councillor Adams requested a meeting with the CAO to review the invoices.

ii) Correspondence from Jim and Marion Ferris, #4 Fire Route 304.

Re: Concerns regarding their 2005 property assessment notice.

The Committee reviewed this correspondence noting that a percentage of Municipal taxes is directed to education and that the assessment criteria was legislated by the Province. Mayor Robinson noted that with the Committee's approval he would respond to Mr. and Mrs. Ferris. The Committee noted their approval.

The Committee also directed the CAO to look into circulating a resolution to district Municipalities regarding the assessment criteria.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- iii) David Holmes.
Re: Goods and service tax collection.
The CAO noted that this advice will be implemented.

Matters Arising.

Nil.

10. **ADMINISTRATION**

- i) Association of Municipalities of Ontario.
 - a) Re: COMRIF intake two update.
The CAO reviewed this information with the Committee.
 - b) Re: Concerns regarding Bill 206, an Act of revise the Ontario Municipal retirement system Act.
The Committee reviewed this information.
 - c) Re: Federal Gas Tax Revenue Agreement.
The CAO reviewed this correspondence with the Committee and noted that an agreement by-law will be coming forward at the Council meeting scheduled for November 23, 2005.
- ii) Copy of Correspondence from Belvedere Heights.
Re: Affordable housing program for the Parry Sound District.
The Committee reviewed this information.
- iii) West Parry Sound Health Centre.
Re: Information regarding the Health Centre newsletter and enhanced communication.
The Committee reviewed this information.
- iv) The Federation of Northern Ontario Municipalities.
Re: Initiation to the 2006 conference to be held in Blind River, Ont. on May 10th – 12th, 2006.
The Committee reviewed this information.
- v) Northern Ontario Heritage Fund.
Re: Amendments to the funding agreement.
The CAO noted that an amending agreement by-law will be coming forward.
Councillor Adams requested a progress report on the water project and noted that the ratepayers should also be kept informed of this progress.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

The CAO noted he would prepare this report and would look into including it in the water bills.

- vi) 2006 Proposed Committee/Council Schedule.
The Committee approved this schedule.
- vii) Proposed 2005 Christmas Hours.
The Committee requested that the transfer station be open on December 28th, 2005.
- viii) Ministry of Transportation.
Re: Environmental information on ICI lands north of Nobel.
This item was reviewed under 4. iv)
- ix) Ontario Honours and Awards Secretariat.
Re: Seeking nominations for individuals who have rendered service of the greatest distinction in our municipality.
The Committee reviewed this correspondence.
- x) North Bay Parry Sound District Health Unit.
Re: Requirements for special events involving food sales/food distribution.
The Committee reviewed this correspondence.
- xi) Pitch-In-Ontario
Re: Information regarding the Pitch-In program and the cost associated with becoming a member.
The Committee reviewed this correspondence and requested the Public Works Supervisor to review the separation of disposal of old cell phones.
- xii) OGRA/ROMA Combined Conference.
Re: Conference to be held February 19th – 22nd, 2006 at the Fairmont Royal York Hotel, Toronto, Ontario.
It was noted that Mayor Robinson, Councillors Dixon and Gilchrist will attend this conference.
The Committee noted deputations may be required with booked with the Minister of Environment and the Minister of Transportation regarding specific local projects.
- xiii) The Museum on Tower Hill.
 - a) Re: Invitation to a meeting to be held November 30, 2005.
It was noted that Councillor Johnson will attend this meeting.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- b) Re: Copy of Township of Seguin resolution regarding funding to resolve the Human Resources issue.
The Committee reviewed this correspondence.

Matters Arising

- i) Mayor Robinson updated the Committee on the recent negotiations with the Township of Seguin regarding the sale of the Information Centre. He requested a by-law be brought forward to accept the conditions in the Letter of Intent which transfers McDougall's voting rights under the existing Information Centre Operating Agreement to Seguin Township and authorizes Seguin to negotiate the sale of the Information Centre.

Due to a Time Limit on meetings as per by-law No. 96-06, the following items on the agenda, with the exception of items 13, 14 and 18, were deferred to the Committee meeting of December 7, 2005.

11. NOTICES AND INFORMATION

- i) Belvedere Heights.
Re: Minutes of a meeting held September 21, 2005.
- ii) Parry Sound Information Centre.
Re: Minutes of a meeting held August 18, 2005.

Matters Arising

12. REQUESTS FOR SUPPORT

- i) Municipality of Powassan.
Re: Requesting support of a resolution in regards to financial assistant for District Food Banks.
- ii) The Canadian Union of Postal Workers.
Re: Requesting support of a resolution which would request the Federal Government to instruct Canada Post to stop the closure of the mail sorting plant in Quebec City and proposed closures in other locations.
- iii) Inky Mark, M.P. Dauphin-Swan River-Marquette, Manitoba.
Re: Requesting support of a resolution which protects recreational hunting and fishing rights for all Canadians.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- iv) The Corporation of the Township of Terrace Bay.
Re: Requesting support of a resolution which requests the Minister of Community Safety and Correctional Services to ensure that providers and the public are informed about future pandemics.

Matters Arising.

13. UNFINISHED BUSINESS

- i) Sign by-law to be brought forward.
No action indicated.
- ii) Report on Driveway permits.
The Public Works Supervisor noted this item would be coming forward.
- iii) Proposed Pit and Quarry By-law.
No action indicated.
- iv) MTO Road Transfers.
The CAO noted this report is 90% completed.
- v) White Beaver Island Parking Area.
This item will be coming forward at the January 4, 2006 Committee meeting.
- vi) Northern Ontario School of Medicine Bursary Fund.
Re: Deferred until November 2005.
This item will be coming forward at the December 7, 2005 Committee meeting.
- vii) Jim Stunden.
Re: Request to plow the part of old Highway 124 which is located behind his house.
This item was deferred until the Committee meeting of December 7, 2005.
- viii) Nobel Beach Upgrade.
This item was deferred.
- ix) Harvey and Teresa Crisp.
Re: Drainage Issue.
It was noted that the Municipality is waiting for a response from Mr. Crisp.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, NOVEMBER 16, 2005 AT 7:00 P.M.

MINUTES

- x) Request from the Public Works Supervisor to defer the sale of truck 38.
This request was deferred.

Matters Arising.

14. **NEW BUSINESS**

- i) Councillor Adams requested information on the recent audit by Waste Diversion Ontario.
The CAO noted that a report from the auditor will be forthcoming.

15. **REPORT OF THE CAO**

- i) Report No. CAO 2005-43.
Re: Use of personnel vehicles/Km allowance.

16. **BUDGET CHANGES AND REVISIONS**

17. **CLOSED SESSION**

18. **RATIFICATION OF MATTERS FROM CLOSED SESSION.**

- i) It was the direction of the Committee that the following be invited to the Municipal Christmas party:
Municipal Planner, John Jackson, Planning Board Secretary, Glenn Robinson, Belvedere Heights Board Representative, Peter Spadzinski, By-law personnel and recreation volunteers.

19. **ADJOURNMENT**

The Committee adjourned at 11:15 p.m.