

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, MARCH 9, 2005 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson
	Councillor	D. Adams
	Councillor	K. Dixon
	Councillor	J. Gilchrist
	Councillor	J. Johnson
		and
	CAO/Clerk-Treasurer	G. Eaton
Fire Chief/Director of Parks & Recreation		B. Leduc
Public Works Supervisor		T. Hunt
Deputy Clerk		C. Vankoughnett

The meeting was called to order at 7:01 p.m.

1. **DECLARATIONS OF INTEREST**

Nil.

2. **DEPUTATIONS**

i) Kirsten Kirby.

Re: Concerns regarding Bell Lake Bridge.

Ms. Kirby was present to express her concerns regarding the condition of the Bell Lake Bridge and on behalf of other ratepayers who use the bridge, requested the Committee to consider the replacement of the bridge.

The Committee thanked Ms. Kirby for her presentation.

ii) Andy Houser, Thanksgiving Studio Tour.

Re: Application for a special grant for 2005.

Mr. Houser introduced himself and gave a brief presentation on the above noted tour. He noted that they have in the past advertised through brochures and that this year they are expanding this process. Mr. Houser noted that they have been self sufficient and a non profit group. He noted that this year they will be looking for support through funding, from businesses, and would also appreciate any financial support from the Municipality.

The Committee thanked Mr. Houser for his presentation and noted consideration will be given during budget deliberations.

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iii) Tom Nelson, Project Coordinator, Sail Parry Sound, Inc.

Re: Information on a new community improvement project.

Larry Barnes, Chief Financial Officer, Marianne King-Wilson, President and Tom Nelson, Project Coordinator, were present and gave a presentation on the proposed improvement project of Sail Parry Sound. They noted the past success of the sailing schools and how the proposed project would enhance their program as well as the area.

They also reviewed the projected cost figures and the grants which they have applied for as well as requesting financial support from the municipality.

The Committee thanked the group for their presentation and noted consideration will be given during budget deliberations.

iv) Marlene & Reg Smith.

Re: Requesting approval to move a building prior to a building permit being issued.

Mr. and Ms. Smith cancelled this deputation.

Matters Arising.

Nil.

3. BY-LAW ENFORCEMENT

Nil.

Matters Arising.

The CAO noted that the three By-Law Officers are up and running and are being supplied with proper equipment.

4. PLANNING/BUILDING

i) Cameron Vacheresse.

Re: Application for a rezoning, Concession 2, Part Lot 9.

The CAO reported on this application noting that this property does not front on a maintained Municipal Road, which is a requirement of the Official Plan. He further noted that as a result of this the applicant would have to apply for an Official Plan amendment. The Committee asked Mr. Vacheresse if he would agree to have a Limited Service zoning registered on title should this application proceed. Mr. Vacheresse noted that he did not have a problem with this requested and also noted that there are three permanent homes on the said

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road and that according to our zoning by-law Special Provisions with similar circumstances have been granted in the past.

The Committee directed this matter be forwarded to the Municipal Planner for comment.

ii) Parry Sound Area Planning Board.

Re: Requesting comments regarding the following consent applications:

a) B1/2005(McD) Krah.

Mr. Robinson noted that this proposed consent conforms to the Official Plan. The present zoning is Waterfront and the property has existing frontage of about 203 feet. This consent is creating a new rural residential lot fronting on Lorimer Lake Road. The Road lot would have about 290 feet of frontage and noted this lot should be rezoned to Rural Residential. Mr. Robinson noted that he has no planning concerns and that there is existing uses on both the severed and retained lands. Mr. Robinson requested direction as to the parkland fees being collectable if both properties are already developed and noted that it also should be conditional upon transferring any section of Municipal road within 10 metres of the centre line to the Municipality.

It was the decision of the Committee that the applicable parkland fee be adhered to.

The Committee expressed concerns with regards to the size of the building on the severed portion and requested Mr. Robinson to clarify this. Mr. Robinson noted that he would have this information for the Council meeting scheduled for March 16, 2005.

b) B5/2005(McD) Fisher.

Mr. Robinson noted that the lots appear to meet the requirements of the Official Plan and that he has no planning concerns. He noted that the consent should be subject to the transfer of any section of Municipal road within 10 metres of the centre line and payment of parkland dedication fees.

The Committee directed a resolution be brought forward.

c) B7/2005(McD) Michaelis.

Mr. Robinson noted that this application is a resubmission of an application. He explained that it was discovered that Mr. Michaelis's proposed right-of-way from Felsman Drive into Lot 12, Concession A, did not reach the proposed lot so a portion of Lot 12, Concession A needed to be included in the consent. Mr. Robinson noted that the original proposed lot was rezoned to a Special Provision Zoning to allow a

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residential lot together with a private right-of-way. The remainder was left as Tourist Commercial. The Special Provision zoning will have to be amended to include the enlarged residential area. The Committee directed a resolution be brought forward.

d) B9/2005(McD) Scoffield.

Mr. Robinson noted that Mr. Scoffield is proposing to grant a right-of-way to regularize title to an existing driveway. This would recognize an old agreement which was recorded against the owner's title in 1979.

Joel Kennedy was present and noted that he represents Mr. Scoffield and reconfirmed what Mr. Robinson reported. He noted that his client would be reluctant to survey and deed a road segment to the Municipality. The Committee requested a resolution be brought forward.

Matters Arising.

Nil.

5. **FIRE PROTECTION**

i) Fire Services Report, 2005.

The Fire Chief reported on the activities for January and February of this year. He noted that the volume of emergency calls are ahead of schedule.

ii) Report #FC 2005-03.

Re: Designated Officer/Reporting Exposures to Biological, Chemical or Infectious Agents.

Chief Leduc reported on the required legislation of a person who would report on exposures to Biological, Chemical or Infectious Agents. This person would be trained to provide information and assistance to workers regarding exposure to communicable diseases and or hazardous chemicals or biological agents. The Designated Officer is certified by the Municipal Health & Safety Association through a provincial training program. He noted that himself and Chris Everitt participated in and passed the certification program and therefore recommended that himself and Chris Everitt be approved as Designating Officers.

The Committee requested a resolution be brought forward.

iii) Ontario Association of Fire Chiefs.

Re: Fire Services labour relations seminar March 2 & 3, 2005.

It was noted this has already taken place.

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The CAO noted that the new backup system for the office was tested and worked fine. He noted that an alternative heating source is being looked at as well.

6. RECREATION

i) Minutes of the Recreation Committee Meeting held on February 7, 2005. The Director of Parks and Recreation requested a resolution be brought forward to transfer monies within the GL recreation budget as noted in the recreation minutes.

The Committee directed a resolution be brought forward.

ii) Report #DPR 2005-03.

Re: Ontario volunteer service awards nominations.

Mr. Leduc gave a report on the above nomination and recommended that Marg Allan, Charlie Kirkham and Eva Hamlyn-Kellar be nominated for Ontario Volunteer Service Awards.

iii) Recreation Services Report.

Mr. Leduc gave a report on the recreation department noting that the ice is still being flooded and has a good surface.

Matters Arising.

7. PUBLIC WORKS

i) Copy of E-mail From Ted Symons, Hacker Gignac Rice.

Re: Final registration to complete the Felsman Drive road allowance conveyance.

The CAO noted this is a long standing issue which has finally been resolved.

Matters Arising.

i) The Public Works Supervisor gave the following report:

- the normal winter maintenance procedures are taking place.
- half loads will go on the Municipal roads next week and a notice will go in the paper regarding this.
- the winter sand pile is getting low so they hauled some of the stored sand from McDougall Road to the sand shed.

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- They had a water main break on Monday which due to faulty mapping proved to be a challenge. The Town of Parry Sound water department assisted them and Mr. Hunt wishes to relay his thanks for their support.
 - He is having a meeting with the Health Unit and a Ministry of Environment representative regarding the adverse THMs in the water system.
 - The consolidated water by-law was given to each Committee member and noted that this by-law would be reviewed at a future Committee meeting.
- ii) Councillor Adams expressed concerns regarding the condition of the roads during the last winter storm. He noted that he realized the public works crew were repairing a waterline break at the time the storm hit, and suggested hiring contractors to do the water main repair job be reviewed, so that this does not happen in the future.
 - iii) Mayor Robinson congratulated the public works crew on the emergency waterline repair and working late to ensure the roads were plowed.
 - iv) Mr. Hunt noted that the Industrial Park annual report has been submitted and the operations are going well. He will be working on the operations manual with Frank Driscoe. He also noted that the some of the alarms at the Industrial Park are being hooked into the SCADA system.
 - v) Mr. Hunt reported that the landfill site operations are going well and tire removal will be completed.

8. ENVIRONMENT

- i) Copy of Fax Message from Garfield Eaton to Kim Burton.
Re: Concerns regarding Landfill Odour.
The CAO noted that he responded to this concern and advised Ms. Burton to call as soon as she notices the odour.
- ii) Landfill Tonnage Prices.
This item will be brought forward at the next committee meeting.

Matters Arising.

- i) The Committee questioned as to the cost volume of leachate going to the Town. Mr. Hunt noted that this figure represents the full month of leachate hauled to the Town.

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9. FINANCE

- i) Accounts Payable Listing.
Councillor Adams declared a pecuniary interest with regards to a cheque on the payroll and did not participate in discussion or vote on the matter. The Committee reviewed this listing and requested a resolution be brought forward.
- ii) Copy of E-mail from Garfield Eaton to Anne Haines, Assessment Office.
Re: Assessment of Equestrian Facilities.
The CAO reviewed this correspondence with the Committee.
- iii) Belvedere Heights Home for the Aged.
Re: 2005 Operating Levy.
The CAO reviewed and discussed the new calculations of this proposed levy with the Committee.

Matters Arising.

Nil.

10. ADMINISTRATION

- i) Copy of E-mail from Carol Cascanette to Garfield Eaton.
Re: Concerns regarding the closing of the Parry Sound District Museum.
The CAO noted that this correspondence supports the Museum.
- ii) Correspondence from Glenda Clayton and Kenton Otterbein.
Re: Concerns regarding the closing of the Parry Sound District Museum.
This correspondence is also in support of the Museum.
- iii) Correspondence from Kirsten Spence & Jim Houston.
Re: Requesting consideration of long term committed financial support for the Parry Sound Museum.
This correspondence is also in support of the Museum.
- iv) Sherry Green, Parry Sound Museum Board Member.
Re: Follow-up to questions/concerns from the joint municipal meeting held on March 2, 2005.

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The CAO reviewed this matter with the Committee noting the increase in the requested funding.

Mayor Robinson noted that he received a call regarding the Museum from a concerned ratepayer and also the Honourable Norm Miller. He reported that he also attended a meeting which reiterated the need for additional funding before March 23, 2005.

After discussion of this matter it was the decision of the Committee to advance the proposed 2005 funding amount of \$4,000.00 to the museum and that further consideration will be given during budget deliberations.

- v) Seguin Township.
Re: Economic Development.
The CAO reported on his attendance of this meeting.
- vi) Copy of Correspondence from P.E. Lee, Ontario Municipal Administrators Association to the Honourable Greg Sorbara, Minister of Finance.
Re: Concerns of Municipal Councils.
The CAO reviewed this correspondence with the Committee.
- vii) Georgian Bay Country.
Re: Old Home Week, August 20 – 27, 2005.
The Committee reviewed this correspondence with the Mayor noting he would contact the organizers to see if McDougall could help out.
- viii) Shannon Beatty, Parry Sound Museum.
Re: Response to the Museum's 2004 deputation.
The CAO noted this is information that was requested by the Committee.
- ix) Association of Municipalities of Ontario.
Re: AMO responds to source water implementation committee.
The CAO reviewed this information with the Committee.
- x) Township of the Archipelago.
Re: Copy of correspondence to Hon. David Ramsay regarding Wind PowerGen Inc., wind testing facility, Carling Township.
The Committee reviewed this information.
- xi) Parry Sound Station Gallery.
Re: Invitation to attend the annual general meeting to be held March 30, 2005.
This invitation was reviewed by the Committee.

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- xii) Copy of an agreement between the Town of Parry Sound and McDougall for approval of the construction of a fitness trail.
The CAO noted that this agreement was an on going item and has never been finalized.
The Committee requested the CAO to inquire as to whether Mr. Rusk's concerns have been ratified.
- xiii) Correspondence from Gord Harrison.
Re: Approval of the budget for the Emergency Medical Services.
The Committee reviewed this correspondence and requested the CAO to inquire as to what the reserve amounts are.
- xiv) Dr. Sheela Basrur, Ministry of Health and Long Term Care.
Re: Amendments to regulations under the Health Protection and Promotion Act.
The CAO reviewed this correspondence with the Committee noting that a nomination has been received from Whitestone.
Mayor Robinson noted that he had received a call from Mayor Knight of the Town of Parry Sound who requested his name be forwarded for nomination.
The Committee directed a resolution be brought forward.

Matters Arising

- i) Mayor Robinson noted that he had received an application from the Ministry of Citizenship and Culture for the Ontario Medal for Young Volunteers.

11. NOTICES AND INFORMATION

The Committee reviewed the following notices and information with no action indicated with the exception of item iv.

- i) Association of Municipalities of Ontario.
Re: Plan to replace \$656 million community reinvestment fund appears to leave Province's bills unpaid in 2004.
- ii) District of Parry Sound Social Services Administration Board.
Re: Minutes of a meeting held January 13, 2005.

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- iii) Honourable Rick Bartolucci.
Re: Northern Ontario Grow Bonds Business Loan Program.
The CAO noted that these documents are displayed on the front counter.
- iv) Nobel School Newsletter.
The CAO noted that there will be a meeting on April 12, 2005 to discuss the proposed closing of Nobel School.
Councillor Gilchrist noted that he would draft a letter of support to be forwarded to the school board.
The Committee also requested the CAO to obtain information regarding the amount of children that were bused from Oakridge Road to William Beatty School in prior years as well as the teacher student ratios in our schools.
- v) Ministry of Consumer and Business Services.
Re: Retail closings during Easter weekend.
The Committee reviewed this item.

Matters Arising

Nil.

12. REQUESTS FOR SUPPORT

- i) Village of Sundridge.
Re: Requesting support of a resolution to petition the Government of Ontario to reconsider placement and re-designate the said Municipalities to be part of the North East local Health Integration Network.
The Committee reviewed this request.

Matters Arising

Nil.

13. UNFINISHED BUSINESS

- i) Municipality of McDougall Strategic Plan.
No action indicated.
- ii) Sign by-law to be brought forward.
No action indicated.

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- iii) Report on Driveway permits.
No action indicated.
- iv) Transfer Station sticker program.
No action indicated.
- v) Consent application No.B41/2004(McD) MacDonald.
Re: Copy of e-mail from Scott MacDonald.
The CAO noted that he received correspondence from Mr. MacDonald who indicated that he does not have an alternative access point.
The Committee requested a resolution be brought forward.
- vi) By-law 99-34 for Part Lots 7 & 8, Concession 5. (Adams)
Ortho Rectification photos to be supplied at meeting.
Councillor Adams declared a conflict of interest and removed himself from the Council Chambers.
The CAO brought forward the Ortho Rectification photos for review. He also noted that he had received correspondence from Larry Douglas who represents Mr. Adams and was present to discuss this matter.
Mr. Douglas noted that his client is within the zoning boundaries and also informed the Committee of the possibility that his client would be applying for an expansion in this area.
The Committee requested staff to send Mr. Adams a letter requesting any information which would show the extraction activity in the zoned area.
- vii) 2005 FONOM/Northeastern Ontario Municipal Conference.
Re: Status of Municipal membership.
The CAO noted that Council does have a membership with FONOM and any Councillor wishing to attend is to let him know.
- viii) Elizabeth Island Area Cottagers Association Inc.
Re: 2005 Dock lease fee.
The CAO reported that the present lease expired December 31, 2004 and that the expired by-law noted that the new lease and those thereafter be for the term of Council.
The Committee requested that a by-law be brought forward which ratifies the following conditions: that a three per cent increase be implemented for the year 2005 as well as an additional three percent in 2006, that the Cottagers Association supply proof of insurance and that the dock size will not increase.

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Nil.

14. **NEW BUSINESS**

Nil.

15. **REPORT OF THE CAO**

The CAO gave the following verbal report:

- the OMB hearing regarding the Holding Zone/Landfill was held and concluded with the notification to the appellants that the appealing by-law no longer exists and all matters were dismissed.
 - the final landfill compliance request is being prepared for submission. He spoke to the Ministry of the Environment regarding an emergency application and was told to proceed with it.
 - the water negotiations are continuing.
 - The first meeting on Economic Development will be held in April.
 - he is working on the Town of Parry Sound's appeal of our Official Plan.
- i) Report # CAO 2005-08.
Re: Unopened Road Allowances.
The CAO reviewed this matter and noted that his recommendation is not to change the current policy.
The Committee approved this report.
- ii) Report # CAO 2005-09.
Re: Provincial Policy Statement.
The CAO reviewed the implications of the above statement with the Committee.
- iii) Report # CAO 2005-10.
Re: Year End 2004 results and final adjustments.
The CAO reviewed and requested permission to transfer funds for year end final adjustments.
The Committee directed a resolution be brought forward.

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- iv) The CAO noted that he and the department heads have been working on the budget and requested a budget meeting to be scheduled at the next Council meeting.

16. **BUDGET CHANGES AND REVISIONS**

Nil.

17. **CLOSED SESSION**

There were two items for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 10:30 p.m.