

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, MARCH 31, 2004 AT 7:00 P.M.

MINUTES

Present:

Councillor	D. Adams
Councillor	K. Dixon
Councillor	J. Gilchrist
Councillor	J. Johnson
and	
Administrator	G. Eaton
Fire Chief	B. Leduc
Deputy Clerk	C. Vankoughnett

Regrets:	Mayor	D. Robinson
	Public Works Supervisor	T. Hunt

The Committee meeting was called to order at 7:01 p.m. and was chaired by Councillor Dixon.

1. **DECLARATIONS OF INTEREST**

Nil.

2. **DEPUTATIONS**

- i) Joe and Peggy Whittaker of 117 Hammel Ave., were present to express their concerns regarding their driveway and the washouts which occur from the Part to Park trail after heavy rains.
- Mr. Whittaker noted that when it rains the gravel from the Trail ends up in a large pile in his driveway as well as in the culvert. He also noted that the trail has changed the course of the water run off and is now running into his back yard. Mr. Whittaker advised the Committee that he tried to contact his neighbour, Sue Buck who is also experiencing the same problem.
- The Committee noted that this is a problem that they are aware of and that they have requested a report from the Public Works Supervisor regarding this issue.
- The CAO noted that a report would be prepared in two parts, the first part would identify the problem areas and the second would be an overall of the whole trail. He noted that this report would be brought forward in two weeks time.
- The Committee also noted that they would do a tour of the trail on Wednesday, April 7, 2003 at 6:00 p.m.

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Matters Arising.

Nil.

3. BY-LAW ENFORCEMENT

Matters Arising.

- i) The CAO noted that the By-law Officer had requested permission to attend a weed inspector seminar in Guelph, Ontario. The Committee denied the request. The Committee questioned if we were forced to appoint a weed inspector and who for the Municipality is presently appointed. The CAO noted that he would look into this matter.

4. PLANNING/BUILDING

- i) Correspondence from John Jackson.
Re: Phase 2, Nabrotzky Subdivision.
Councillor Adams declared a conflict of interest and removed himself from the Council Chambers.
The CAO noted that this issue came to Council and that the lawyer has responded. The Municipal planner has provided comments with a draft resolution attached.
Council questioned whether there was any changes to this application, the CAO responded that the only change was the approval authority, that being Council.
The CAO also noted that there is an expiry date on subdivisions, which is in place to protect the Municipality.
After discussion of this item it was the decision of the Committee to invite the Municipal Planner to the Council meeting scheduled for April 7, 2004 to further discuss this matter.

Matters Arising.

Nil.

5. FIRE PROTECTION

- i) Fire Chief Report No. FC2004-04.

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Re: Appointment as West Parry Sound District Fire Co-ordinator / alternate.

Fire Chief Brian Leduc reported on this appointment requesting the Committee's approval.

The Committee approved of this appointment and requested a by-law be brought forward.

ii) Fire Chief Report No. FC2004-06.

Re: Attendance at basic emergency management, train the trainer. Chief Leduc explained the purpose of the course.

The Committee approved the attendance of the Fire Chief and requested a resolution be brought forward.

Matters Arising.

Nil.

6. RECREATION

i) Director of Parks and Recreation, Report No. DPR 2004-04

Re: 2004 Dragon Boat Racing Team.

The Director of Parks and Recreation read this report noting that he was requesting the Committee's support.

The Committee requested a resolution be prepared for the Council meeting scheduled for April 7, 2004.

Matters Arising.

Nil.

7. PUBLIC WORKS

The CAO noted the Public Works Supervisor had gone home sick and sends his apologies.

On behalf of the Public Works Supervisor the CAO reported on the following items:

- a report was given on the results of the water exams which were written.
- the water system audit has identified three issues that were ordered to be corrected. All issues have been corrected, and the MOE was notified of this, but it was noted that the MOE Officer failed to open her e-mail prior to sending the issues to enforcement. The Committee noted that the

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Municipal response regarding the follow-up to a water audit be directed to the MOE via registered mail. The Committee also requested a letter be sent to the Ministry of Environment Officer.

- As of Monday the leachate is being hauled to Sudbury.

Matters Arising.

8. **ENVIRONMENT**

- i) Correspondence from Michael & Ann Naughton.
Re: Concerns regarding a new water filtration system for Nobel.
The Committee reviewed this correspondence and requested the CAO to respond thanking Mr. and Mrs. Naughton for their support.
- ii) Deputation scheduled for April 7th, 2004 by Conestoga Rovers for the EA TOR.
The CAO noted that on April 7th, 2004 Conestoga Rovers will be giving an update on the Terms of Reference for the Environmental Assessment and on the 14th of April they will review the compliance issues and operational issues. The Committee also noted that Doug Thornton will be attending the April 14th meeting.

Matters Arising.

Nil.

9. **FINANCE**

- i) Accounts Payable listing.
The Committee questioned the cheque for the Community Business Development Corporation. The CAO noted this was a back payment to them.
The Committee approved this listing.
- ii) Seguin Township.
Re: Belvedere Heights – 2004 Operating Levy.
The Committee reviewed this correspondence.
- iii) Parry Sound North Star.
Re: Invitation to participate in promotional advertising for the 75th Anniversary of the Parry Sound Golf & Country Club.
The Committee reviewed this correspondence with no action indicated.

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- iv) Belvedere Heights Home for the Aged.
Re: Unused building budget.
The CAO gave a verbal report to the Committee regarding the budgeted amount for the unused portion of the building.
The Committee requested the CAO to write to the Board noting that McDougall will fund the operational portion only until a plan for the unused portion is received.
- v) Near North Outdoors Club.
Re: Request for donation to help with Pitch-In Day.
The Committee requested a resolution be brought forward.

Matters Arising.

Nil.

10. **ADMINISTRATION**

- i) Ulf Hansen.
Re: Requesting the Municipality to purchase his property located in Part Lot 9, Concession 4.
The Committee reviewed this correspondence.
- ii) District of Parry Sound Municipal Association.
Re: Spring association meeting to be held Monday April 26, 2004 in Magnetawan.
The Committee requested a resolution be brought forward.
- iii) Township of McKellar.
 - a) Re: Agreed meeting times.
The Committee requested the CAO to forward a letter of support.
 - b) Re: Copy of a resolution supporting Seguin in requesting Belvedere Heights to revisit their 2004 budget with a view to achieving cost savings.
The Committee requested a resolution be brought forward.
 - c) Re: Concerns regarding the delay in finalizing the sale of the information centre.
This item was deferred to the next Committee meeting.

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- iv) Minister of Finance, Greg Sorbara.
Re: Advisement of Policy decisions regarding municipal flexibility and autonomy in setting tax policy for the 2004 taxation year.
The Committee reviewed this correspondence.
- v) Michael Reeves, Parry Sound Ratepayer.
Re: Expressing concerns regarding voting procedures and in camera meetings of the Town of Parry Sound's elected council.
The Committee reviewed this correspondence.
- vi) Correspondence to Barbara Taylor from Mayor Robinson.
Re: Canadore College satellite campus in the Parry Sound area.
The Committee reviewed this correspondence.
- vii) West Parry Sound Health Centre Foundation.
Re: Requesting permission to sell tickets for a fundraising initiative in the Municipality of McDougall.
The Committee approved this request.
- viii) Northern Shores District Health Council.
Re: Northern Shores District Health Council Municipal Appointment.
The Committee reviewed this correspondence.
- ix) Ontario Provincial Police.
Re: Policing relating to All Terrain Vehicles.
The Committee reviewed this correspondence.

Matters Arising

Nil.

11. NOTICES AND INFORMATION

- i) Industrial Park Board.
Re: Minutes of a meeting held on February 26, 2004.
The Committee reviewed this correspondence.

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- ii) Federation of Canadian Municipalities.
Re: GST refund for Municipal Governments.
The CAO noted that this refund would be for capital projects.
- iii) Ministry of Finance.
Re: McGuinty Government gives Municipalities tools to ease residential property tax burden.
The Committee reviewed this correspondence.

Matters Arising

Nil.

12. REQUESTS FOR SUPPORT

- i) Cole Layer Trumble Company (CLT).
Re: Requesting support of the concept of a competitive property assessment system in Ontario.
The Committee reviewed this correspondence.
- ii) Township of Sables Spanish Rivers.
Re: Requesting support of a resolution which supports the Agricultural Sector through the attached letter to the Minister of Northern Development and Mines in their efforts to ensure the future of ongoing financial support from the Northern Ontario Heritage Fund Corporation.
The Committee reviewed this correspondence.
- iii) Township of South Stormont.
Re: Requesting support of a resolution which requests the Provincial Government to approve a Private Bill which would see the Ontario Recreation Facilities Association as the certifying body for recreation facility professionals.
The Committee requested a resolution be brought forward.
- iv) City of Kawartha Lakes.
Re: Requesting support of a resolution which requests the provincial Government to take steps to permanently reinstate the prohibition on the disconnection of electricity in the winter by Hydro One.
The Committee requested a resolution be brought forward.
The Committee also noted that there were two other requests for support attached to this and requested that they also be brought forward.

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- v) Pat Northey, Georgian Bay Biosphere Reserve.
Re: Requesting support regarding the nomination to UNESCO for the Biosphere Reserve status.

The Committee reviewed this correspondence.

Matters Arising

Nil.

13. **UNFINISHED BUSINESS**

The CAO noted that there is no action on the following unfinished business.

- i) By-law for uses on Park to Park Trail.
- ii) Ownership of Lock Erne Cemetery.
- iii) Scars Family Cemetery.
- iv) Hydro One pole rental agreement.
- v) Municipality of McDougall Strategic Plan.
- vi) John Jackson / Updated Zoning By-law
- vii) Sean Mulligan / Use of Road Allowance.
Re: Comments from Public Works Supervisor / Spring follow up.
- viii) No Smoking By-law.
To be brought forward at April 21st committee meeting.
- ix) ATV By-law.
To be brought forward at April 21st committee meeting.

Matters Arising.

Nil.

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14. NEW BUSINESS

- i) The CAO reported on a session he attended regarding GIS systems. He noted that this system has three components to it with the strategic planning being the first which would be a \$5,000.00 cost to the Municipality. The CAO explained that this would be a step for long term planning with regards to area municipalities. The Committee requested a resolution be brought forward.

15. REPORT OF THE CAO

- i) Report No. CAO 2004-16
Re: Reading of Municipal By-laws.
The CAO reported on the above, noting his recommendation to continue with three readings.
- ii) The CAO noted that he had seen what appeared to be a mobile water filtration unit and is pursuing information regarding this.
- iii) A report was given on a POA meeting the CAO attended. He noted to the committee that a report was put in the committee members mailbox. The CAO noted that there is still a lot of unanswered questions but were told that by the end of May the POA should have a better read on things. He also noted that the POA is now meeting once a month. The committee questioned whether the Town of Parry Sound is going to be responsible for the debts. The CAO noted that they have not taken a position on this.

16. BUDGET CHANGES AND REVISIONS

2004 Proposed Budget

- i) CAO Report No. CAO 2004-18
 - a) Re: Budget for Building and By-law services.
The CAO gave a report on the budget for building noting that this department has the largest financial change and that some of the money can be recuperated from increased fees. He also noted that the CBO would be working 32 hours in the summer months due to workload demands.

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b) Re: Proposed fee changes in building department.
The Chief Building Official reviewed these fees noting that they are close to the fees charged by other municipalities.
The CAO noted that the CBO has notified him that he is not pursuing the upgrading needed to continue on as CBO and noted he would be resigning as of June 2005.
The Committee directed the CAO to write a letter to the Government expressing concerns regarding the new building officials requirements.
The Committee also gave approval for the CAO to in the fall, start the process of hiring a new Building Official.

- ii) Information from the CAO regarding the 2004 assessment figures.
The CAO explained the current assessment revenues.

Matters Arising

- i) CAO Report #CAO 2004-19
Re: 2004 Budget planning services.
The CAO reported on the 2004 budgeted planning services.
- ii) CAO Report #CAO 2004-23
Re: 2004 Budget social services.
The CAO reported on the 2004 budgeted social services, noting the concern with Belvedere Heights levy relating to the building which is vacant.
The Committee requested staff to get a break down of how the Belvedere Heights levy is set and how current the information is which is used to obtain this.

17. **CLOSED SESSION**

There were 3 items for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 9:52 p.m.