

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, JUNE 1, 2005 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson (arrived at 8:05)
	Councillor	D. Adams
	Councillor	K. Dixon
	Councillor	J. Gilchrist
	Councillor	J. Johnson
		and
	CAO/Clerk-Treasurer	G. Eaton
Fire Chief/Director of Parks & Recreation		B. Leduc
Public Works Supervisor		T. Hunt
Deputy Clerk		C. Vankoughnett

The meeting was called to order at 7:02 p.m.

1. **DECLARATIONS OF INTEREST**

Nil.

2. **DEPUTATIONS**

- i) Paul Capel.
Re: Burnside Bridge/McDougall Landfill Site.
Mr. Capel rescheduled his deputation to June 8, 2005.
- ii) Neil Dewar was present on behalf of the Waubuno Shrine Club, to discuss support in principal for their annual surf & turf picnic to be held July 17, 2005 at the Kinsmen ballpark facilities. He noted that he would be applying for a special occasions permit.
Brian Leduc, the Director of Parks and Recreation reported that he has reviewed the request and has no problem with it.
The Committee also reviewed this request and noted their approval.

Matters Arising.

Nil.

3. **BY-LAW ENFORCEMENT**

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- i) By-law Enforcement Services Quarterly Report.
The CAO noted that this is the first detailed report and covers the period of February, March and April. He brought attention to the form which is to be used for violations and noted that they are presently working on this form and then forwarding it to the printers.
The Committee questioned whether the recommendations in the report are being implemented. The CAO noted that some of them are being implemented and some are under review.
The Committee noted their concerns of having the two municipal logos on the violation form. The CAO noted he would look into separate forms.
The Committee then reviewed the fee structure for administrative work, the burning regulations for each municipality and the total kilometres claimed on the report.

Matters Arising.

- i) Chairman Dixon noted that Ross Dumont was in the audience and thanked him for the excellent work on preparing the Reeve/Mayor and Council plaques for the front office.

4. PLANNING/BUILDING

- i) Ontario Municipal Board.
Re: Withdraw of appeal by Michael and Janet Wilson re: Mountain Basin Drive.
This item was reviewed by the Committee.
- ii) Minor Variance application.
 - a) Re: Paul Vanderwyst scheduling of a meeting date.
 - b) Re: Darcy Forget requesting a minor variance.The Committee reviewed the above applications and requested the Deputy Clerk to forward the applications to the Committee of Adjustment and to schedule a meeting.
- iii) Planner, John Jackson.
Re: Report on Microtel parking Lot.
Councillor Adams declared a conflict of interest with regards to this item. The CAO reviewed the report with the Committee and noted that Mr. Jackson felt that this could proceed via a supporting resolution as opposed to the mentioned site plan agreement.

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The Committee agreed with this recommendation but questioned whether any additional development would be required to come back to Council for review. The CAO advised that the resolution is for this development only and noted that any future development would require Council's approval.

Matters Arising.

Nil.

5. FIRE PROTECTION

- i) Report No. FC 2005-08.
Re: Review of RFQ FD-2005-07 MSA 5000 Thermal Imaging Camera. Chief Leduc gave a brief history on the pricing of this camera noting that it is being paid for through funds from a Provincial grant. He recommended purchasing this camera from Acklands Grainger who supplied the best value and the lowest price. The Committee approved this purchase and requested a resolution be brought forward.
- ii) Fire Report Monthly Report for May 2005.
Chief Leduc reviewed this report with the Committee noting the addition of a Dollar Save Value column. He also brought attention to the hours of training and the fund raising efforts of the Victoria Day weekend.

Matters Arising.

Nil.

6. RECREATION

- i) DPR Report No. 2005-04.
Re: Hiring of Swim Instructors. Mr. Leduc reviewed this report noting that two of the instructors from last year are returning and that one new instructor has been hired. He also noted that he applied for student assistance funding through Northern Development and Mines, which was approved for three swim instructors and one public works student. The Committee requested a resolution be brought forward.

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- ii) Parks and Recreation Program Waterfront Swim Program.
Re: Proposed pricing changes.
Mr. Leduc reviewed this report and noted the reason for the price increase was to reflect the cost of premiums and exam fees.
The Committee requested a resolution be brought forward.

Matters Arising.

Mr. Leduc noted that with thanks and assistance from the public works department the docks will be ready to go in by the middle of this month.

7. **PUBLIC WORKS**

Matters Arising.

The Public Works Supervisor gave the following report:

- the tenders are out for Miller Drive, North Road, gravel, calcium, winter sand and culverts.
- the plow truck tender, 4 X 4 pickup and excavator tenders are also out.
- the ditching costing is done and will be reviewed by the CAO with a recommendation coming to Council.
- the day to day maintenance is going well and work on Miller Drive and North Road will commence within the next few weeks.
- the MOE have stopped by the landfill site several times and are pleased with the operations.
- the water system quarterly report sampling has been completed and the water flushing started this week.
- the water hydrant repairs are going well and should be completed by the end of July.
- the new stickers for the transfer station will be in the office next week.

Mr. Hunt noted that he had one matter for closed session.

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8. ENVIRONMENT

- i) Art In The Park.
Re: Requesting approval to dump an 11ft. x 6 ft. filled garbage container at the landfill site on July 18, 2005.
The committee reviewed this request and directed a resolution be brought forward.

Matters Arising.

Nil.

9. FINANCE

- i) Accounts Payable.
The Committee reviewed this listing and requested a resolution be brought forward.

Matters Arising.

Nil.

10. ADMINISTRATION

- i) Correspondence from Michael J. Naughton.
Re: Ski hill / Garbage.
The Committee reviewed this correspondence.
- ii) Correspondence to Tim Evershed from Mayor Robinson.
Re: Response regarding Mr. Evershed's concerns.
The Committee reviewed this matter.
- iii) Waubuno Shrine Club.
Re: Requesting support in principal for the annual Surf & Turf picnic to be held at the Kinsmen Ball Park and a copy of the correspondence from Brian Leduc, Director of Parks and Recreation.
This matter was reviewed under deputations.
- iv) E-mail message from ICI.
Re: Meeting scheduled for June 13, 2005.
The Committee approved this date.

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- v) Piddington & Newman.
Re: Andrew Koens requesting amendment to insurance coverage portion of the agreement.
The CAO reviewed this request with the Committee and recommended the reduction of insurance coverage. The Committee accepted this recommendation. The CAO also noted that he and the Public Works Supervisor will be doing a site inspection of this property.
- vi) Township of McKellar.
Re: Notice of a Public meeting regarding a proposed zoning by-law amendment.
The Committee reviewed this notice.
- vii) Town of Parry Sound.
Re: Notice of passing of a zoning by-law – lands to the west of the new Wal-Mart development.
The Committee reviewed this information.

Matters Arising

Nil.

11. NOTICES AND INFORMATION

The Committee reviewed the following notices and information with no action indicated.

- i) Parry Sound Golf and Country Club.
Re: Request for Municipal pins and response from Municipality.
- ii) McGuinty Government and City of Toronto.
Re: Release of the Progress Report.
- iii) Association of Municipalities of Ontario.
Re: AMO on the Ontario Municipal Partnership Fund / impacts on municipalities.
- iv) Correspondence from the Hon. Rick Bartolucci, Minister of Northern Development and Mines.
Re: Recap of the 2005 Ontario Budget.

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- v) Nobel School Newsletter.
- vi) Parry Sound Area Information Centre.
Re: Minutes of a meeting held on February 3, 2005.
- vii) West Parry Sound POA Partners.
Re: Minutes of a meeting held on March 3, 2005.

Matters Arising

Nil.

12. REQUESTS FOR SUPPORT

- i) Township of McKellar.
Request for support regarding requesting the Minister of Health and Long Term Care to remove the Township of McKellar from Area #5 and placing them in Area#6.
The Committee requested a resolution be brought forward.

Matters Arising

Nil.

13. UNFINISHED BUSINESS

- i) Sign by-law to be brought forward.
No action indicated.
- ii) Report on Driveway permits.
No action indicated.
- iii) Transfer Station sticker program.
This item was covered under the Public Works report.
- iv) By-law 99-34 for Part Lots 7 & 8, Concession 5. (Adams)
Councillor Adams declared a conflict of interest and removed himself from the Council Chambers.
The CAO noted that Mr. Adams informed him that a response would be forthcoming.

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- v) Transfer of Louisa Street and Harmony Lane.
Re: Report No. CAO 2005-21.
The CAO reported on the properties located to the west of the highway No. 400 noting that there is six properties in this location with a total of 55.39 acres. He also noted the potential for development and recommended responding to the Ministry of Transportation as soon as possible. He also advised that the resolution should state that the transfer does not include any environmental liabilities that may exist relating to the MTO operation of these highways prior to the transfer date. The Committee approved of the recommendation and requested a resolution be brought forward.
- vi) Parry Sound Dragon Boat Festival.
Re: Information regarding funding disbursements.
The CAO reported on these disbursements noting that they are split 50% each to the Rotary Club and the West Parry Sound Hospital Foundation. He also noted that the Hospital foundation would like to see this become an annual event.
The CAO noted that there is no budget allocation for this funding request. It was the decision of the Committee not to approve this funding request.
- vii) Proposed Pit and Quarry By-law.
Re: Copy of Seguin's by-law.
The Committee reviewed this by-law and noted that it be deferred to the next committee meeting and also requested the CAO at that time to make a recommendation as to whether the by-laws could be combined.
- viii) Hacker Gignac Rice.
Re: Legal services to the Municipality of McDougall.
The Committee deferred this matter so that Mayor Robinson could be present during discussions of this item.
- ix) Repairs on Bell Lake Bridge.
The CAO noted he has started to research this property and noted that he would like more time to continue this search.
The Committee deferred this until more research could be done.
The Committee questioned whether the stringer on the bridge had been repaired. The Public Works Manager noted that the repairs were completed on Thursday, May 19, 2005.

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- x) Delbert Plantt Use of Road Allowance.
The CAO reported that he met with Mr. Plantt and as a result Mr. Plantt will be withdrawing his applications to purchase the road allowance. He has now requested just the use of the allowance and the CAO noted that he would be sending him a letter requesting required information. He also noted that Mr. Plantt indicated that he does plan to sever some of his property pertaining to this area.
- xi) Surplus Property, Part of Lot 20, Concession 7 Block 25, Plan 42M-624, Mountain Basin.
The CAO noted that the engineers have not reviewed this property and that hopefully next week this would happen.

Matters Arising.

Nil.

14. **NEW BUSINESS**

Nil.

15. **REPORT OF THE CAO**

The CAO gave the following report:

- the roof tenders will be reviewed on Friday and requested whether the Committee wants the tenders brought back for approval or because this is a budgeted item, continue with the acceptance.
The Committee requested that tenders be brought back to the Committee for approval prior to acceptance.

(Mayor Robinson arrived at 8:05).

- the new computers will be installed this weekend.
- Judy and Tammy will be going to London this month for payroll and GL training.
- the recommendation for the CBO position will be coming to Council next week.

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- a reminder of the development meeting scheduled for Thursday, June 02, 2005 at 7:00 p.m.
- the water meetings are continuing.

The CAO noted that earlier this year the Committee approved the attendance of him to a Community Development Strategy committee in which Bill Spinney of the Parry Sound Economic Development Committee would be facilitating. He noted that the CAO's from Seguin and Parry Sound met with two consultants from Sudbury who were approached regarding the drafting of a plan to assist the Committee with developing a plan to identify the pressures for growth and change that are emerging, to identify economic opportunities and initiatives that should be pursued, to identify areas of cooperation and sharing and to develop a strategy to manage these changes in a manner that minimizes the impact on the community. The CAO reported that the cost of the two consultants would be \$19,500 plus GST and noted that funding could be applied for through Fednor which would leave each Municipality responsible for the payment of \$3,300.00 each.

The CAO then read the report and requested direction from the Committee as to whether to continue with this proposal.

The Committee requested this item be forwarded to the Council meeting scheduled for June 8, 2005 in order that they may further review the report.

- a meeting for the Ryder subdivision review needs to be set.
The Committee set the date of June 29, 2005 after the regular scheduled Council meeting.

16. **BUDGET CHANGES AND REVISIONS**

Nil.

17. **CLOSED SESSION**

There was one item for closed session.

18. **ADJOURNMENT**

The Committee adjourned at p.m.