

**THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL**

**GENERAL COMMITTEE MEETING**

**HELD WEDNESDAY, JULY 14, 2004 AT 7:00 P.M.**

**MINUTES**

Present:	Mayor	D. Robinson
	Councillor	D. Adams
	Councillor	K. Dixon
	Councillor	J. Gilchrist
	Councillor	J. Johnson
		and
	CAO/Clerk-Treasurer	G. Eaton
	Fire Chief/Director of Recreation	B. Leduc
	Deputy Clerk	C. Vankoughnett

The general committee meeting was called to order at 7:01 p.m. and was chaired by Councillor Dixon.

1. **DECLARATIONS OF INTEREST**

Nil.

2. **DEPUTATIONS**

- i) Doug Robertson, Greg Ferraro, Conestoga Rovers.  
Re: TOR work plan and budget review.

This item was removed from the agenda.

- ii) Doug Spiller, Peerless Security.  
Re: Purchase of Sound Security/Vipco Communications.

Mr. Spiller, President of Peerless Security and Rob Olson of Sound Security/Vipco Communication Services were present to discuss the purchase of Sound Security and how it affects the Municipality.

Mr. Spiller gave a brief history of his company noting that it originated as a family business. He noted the equipment and services of this business and felt very confident that he could fulfill the Municipality's service needs.

The Committee questioned whether he would be able to offer all of the services the Municipality presently has. Mr. Spiller noted that the answering service is the only service that is contracted by another company.

The CAO questioned the fee for these services. The Committee requested Mr. Spiller to contact the Municipality's CAO regarding the drafting of a proposal for services.

The Committee thanked Mr. Spiller and Mr. Olson for their presentation.

**Matters Arising.**

Nil.

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**3. BY-LAW ENFORCEMENT**

i) Correspondence from Jim Barone.

Re: Letter of appreciation and acknowledgement with regards to Jeff Stevenson, McDougall's By-law Officer.

The Committee reviewed this correspondence and also noted the commendable service of Mr. Stevenson.

**Matters Arising.**

Nil.

**4. PLANNING/BUILDING**

i) Parry Sound and Area Planning Board.

Re: Planning Board decision on No.B10/2004 Ryder, and No.B11/2004 Tobler.

The Committee reviewed these decisions.

**Matters Arising.**

i) Glen Robinson of the Parry Sound and Area Planning Board was present to request the committee's comments regarding the submission of consent application No. B20/2004(McD) Clark, which is a resubmission of consent No. B6/2000(McD) Clark.

Mr. Robinson explained the particulars of this application and noted that he felt there were no issues of concern for the Municipality.

The Committee directed a resolution be brought forward.

ii) To accommodate Mr. Robinson item #13 under unfinished business was moved forward.

Mr. Robinson explained that Mr. Snizer has submitted three separate applications noting that the report from John Jackson, which was requested by Council, notes that Mr. Jackson has no Official Plan or planning concerns. He does suggest that the right-of-way be flagged, which will note that the municipality is not responsible for the right of way.

The Committee expressed a concern with regards to the lots being developed by a plan of subdivision and now the applicant is requesting to proceed through the consent process.

The Committee also noted that there is still approximately two thirds of the created lots of subdivision which have not been sold and fails to see why the applicant would want to create more lots.

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The Committee requested Mr. Snizer to submit any studies that may have been completed at the time the subdivision was created to the CAO for review and the CAO is to prepare a report for the next Council meeting.

The Committee also requested a resolution be brought forward.

**5. FIRE PROTECTION**

i) Monthly Report for June 2004.

The Fire Chief gave a report for the month of June noting the visit by Smokey the Bear to the local schools. He also noted that Lee Brock, through the donation of Hitachi Canada, supplied the fire department with two reciprocating saws. Mr. Leduc noted that he would be arranging a photo shoot with Hitachi and will follow up with a thank you letter.

It was also noted that seventy hours were spent at fire college by two fire fighters.

ii) Posting for a Captains Position.

The Fire Chief requested permission to run a competition for the captain's position for station one.

The Committee approved this request.

iii) The Fire Chief noted he had one matter for Closed Session.

**Matters Arising.**

i) Fire Chief Leduc requested permission to establish a fire department chaplain noting that there is a fire fighter who is unofficially providing this service now and who may be interested in the position.

The Committee requested a job description be brought forward and noted that it be non-denominational.

**6. RECREATION**

i) Monthly report for June/July.

The Fire Chief gave a report for the above months and noted that there are three projects that they are working on, the first being the fence at the George Hunt boat launch area, the second is the erection of the new slide at Nobel Beach and the third is the relocation of the port-a-potty at Taylor Beach.

Mr. Leduc also gave a report on the Swimming program noting that the Nobel Beach program is at its capacity and they may have to look into expanding this program next year.

**Matters Arising.**

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A reminder was noted of the up coming Fun Day planned at the Nobel Beach on Saturday, July 17, 2004.

**7. PUBLIC WORKS**

The CAO noted that the Public Works Supervisor is in the Hospital and on his behalf gave the following report:

- the brake job on the landfill compactor will be done this Thursday.
- the soil samples at the water plant will take place as soon as the Hydro locates were completed.
- an application for the bear wise program will be submitted, this will help with the purchase of garbage bins and fencing.
- the tender for the plow truck was advertised.
- there are a couple of issues of roads breaking up and Mr. Hunt will bring this forward when he gets back.
- there was road damage to Long Lake Estates regarding the attempted installation of a dwelling.

The Committee noted complaints have been received regarding the condition of Lormier lake road.

The Committee also questioned if the brushing has been completed, the CAO noted that he believes it has been.

**Matters Arising.**

Nil.

**8. ENVIRONMENT**

- i) E-mail Correspondence to John Thompson from Garfield Eaton.  
Re: Quote from Petro MacCallum for drill samples.

The CAO noted this was a house-keeping item and he has not heard from John Thompson on this matter as of yet.

- ii) Correspondence from the Deputy Treasurer, Judy Keown.  
Re: Ratepayer concerns regarding new water regulations.

The CAO noted this item was reviewed and there is not much that can be done. The Committee requested an information package with details of the new water rates and the proposed filtration plant is sent to the concerned ratepayer. They also suggested that an information package be available at the front counter as well.

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- iii) E-mail correspondence from Doug Robertson, Conestoga Rovers.  
Re: Approval of TOR.

The Committee reviewed this correspondence.

- iv) CAO Report No. CAO 2004-52.  
Re: Leachate contract – back up location.

The CAO reviewed the above contract and noted that the Town would like to enter into a five year agreement with a fee of 6 cents per gallon. The CAO also noted that he is waiting for the results of the leachate testing but recommends the Municipality move ahead with the agreement.

The CAO also recommended that an alternative leachate processing plant be looked into.

The Committee requested the CAO to look into an alternative site as well as bringing a by-law forward to enter into an agreement with the Town of Parry Sound.

- v) Fax Memorandum from Nancy Childerhose, Township of Carling.  
Re: OSTAR – Industrial Park.

The Committee reviewed this correspondence.

**Matters Arising.**

Nil.

9. **FINANCE**

- i) Accounts Payable Listing.

The Committee reviewed this listing and noted a resolution be brought forward. Councillor Adams declared a pecuniary interest with regards to a cheque on the payroll and did not participate in discussion or vote on the matter.

- ii) POA Partners 1<sup>st</sup> quarter distribution 2004.

The CAO reviewed this correspondence with the Committee and noted that the revenues have increased.

- iii) E-mail correspondence from McDougall's CAO to Jackie Shaughnessy, Muskoka Parry Sound Health Unit.

Re: Concerns with budget.

The CAO noted that he had forwarded the Committee's request for clarification and questions to the Municipal board representative who has not responded as of yet.

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10. **ADMINISTRATION**

- i) Memo from Garfield Eaton, McDougall's CAO.  
Re: District meeting for the Muskoka Parry Sound Health Unit.  
The CAO noted this item will be discussed later in the meeting.
- ii) Correspondence from McDougall's CAO to Mr. D. Enright, CN Railway.  
Re: Concerns regarding CN invoice No. 90157423.  
The CAO noted he has not heard from Mr. Enright as of yet.
- iii) Memo from McDougall's CAO.  
Re: GIS strategy, training and information session.  
The CAO reviewed this training session with the Committee.
- iv) Town of Parry Sound.  
Re: Appointment to Charles W. Stockey Board of Directors.  
The Committee directed the CAO to respond noting that a financial commitment was made previously and they are not interested in becoming contributing board members.

**Matters Arising**

Nil.

11. **NOTICES AND INFORMATION**

- i) Ontario Good Roads Association.  
Re: Review of the Municipal Act.  
The Committee reviewed this correspondence.
- ii) Association of Municipalities of Ontario.  
Re: 2004 review of Municipal Act.  
The Committee reviewed this information and noted that they will wait and see what the Association of Municipalities of Ontario puts together.
- iii) Muskoka Parry Sound Health Unit.  
Re: Minutes of a meeting held May 20, 2004.  
The Committee reviewed this correspondence.

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- iv) Parry Sound District POA Partners.  
Re: Minutes of a meeting held on May 27, 2004.  
The Committee reviewed this correspondence.

**Matters Arising**

Nil.

12. **REQUESTS FOR SUPPORT**

Nil.

**Matters Arising**

Nil.

13. **UNFINISHED BUSINESS**

- i) Ownership of Lock Erne Cemetery.
- ii) Scars Family Cemetery.
- iii) Hydro One pole rental agreement.  
The CAO noted that a meeting has been scheduled for the 20<sup>th</sup> of this month to discuss the agreement concerns.
- iv) Municipality of McDougall Strategic Plan.
- v) John Jackson / Updated Zoning By-law.  
It was noted that the Municipal Planner is working on the zoning by-law and that a meeting regarding this should be held before the Public Official Plan meeting. The Committee directed the CAO to contact Mr. Jackson regarding this and to review his fee structure.
- vi) Leachate Contract Town of Parry Sound.  
This item was directed to be removed.
- vii) Proposed stop sign at the corner of Oakridge Rd. and Fire Route 100.  
By-law to be brought forward July 21, 2004.
- viii) Report on Driveway permits.

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ix) Report on Managed Forest Assessment.

x) CRF Review (Fall 2004)

xi) Tamara Parker.

Re: School Bus transportation along Kirkham Road.

The CAO noted he has sent correspondence to the transportation manager.

xii) Highway 69 Brake Noise.

The CAO reported on this item noting that the Ministry of Transportation prohibits signage on Highway 69 and the wording "jake brakes". The MTO noted that Jake Brakes are used as a safety device on trucks.

The Committee directed the CAO to proceed with the sign application.

xiii) Parry Sound Area Planning Board.

Re: Municipal comments regarding application No.B12/13/14/2004  
Snizer.

This item was covered under Planning.

xiv) Tender regarding the removal of scrap metal and tires at the landfill site.

**Matters Arising.**

i) Concerns regarding the Krieger well.

The CAO noted that Ms. Bowman who made a presentation to Council on behalf of her father, Mr. Kreiger, dropped off water samples that had been taken and questioned what Council was going to do as a result of the presentation.

The Committee directed the CAO to respond to this request.

**14. NEW BUSINESS**

i) The CAO noted that he received correspondence regarding a scheduled meeting with the Health Unit to discuss their restructuring. It was noted that the meeting will be on July 22, 2004 at 7:00 p.m. and Mayor Robinson and the CAO will attend.

**15. REPORT OF THE CAO**

i) Report No. CAO 2004-53.

Re: 2003 Performance measurement report.

The CAO noted that this report would be placed on the Municipal Web Site.

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ii) The CAO reported on the following:

- the Public Works Supervisor is in the hospital and Mike Burnside is the lead hand for the Public Works department.

- a verbal report was given on the POA meeting.

- staff holidays have started so there will be areas of the Municipality which will be short handed.

- a reminder of the Open House regarding the Terms of Reference for the Landfill Site was given.

16. **BUDGET CHANGES AND REVISIONS**

17. **CLOSED SESSION**

There was one item for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 10:30 p.m.