

**THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL**

**GENERAL COMMITTEE MEETING**

**HELD WEDNESDAY, JANUARY 28, 2004 AT 7:00 P.M.**

**MINUTES**

Present: Mayor D. Robinson  
Councillor D. Adams  
Councillor K. Dixon  
Councillor J. Johnson  
and  
Administrator G. Eaton  
Public Works Supervisor T. Hunt  
Deputy Clerk C. Vankoughnett

Regrets: Councillor J. Gilchrist

The Regular meeting of Council was called to order at 7:00 p.m. and was chaired by Chairman Dixon.

**1. DECLARATIONS OF INTEREST**

**2. DEPUTATIONS**

- i) Gwen Bowman  
Re: Vern Kreiger, Municipal Drive, well water issues.  
Ms. Bowman noted prior to the meeting that she was unable to attend this meeting.
  
- ii) Bob Buchan.  
Mr. Buchan was present to request Council to open some of the Municipality's roads to ATV traffic.  
The Committee questioned Mr. Buchan as to if he had any particular roads in mind.  
Mr. Buchan noted that he would like to see Bayside Drive, Felsman Drive and Hammel Ave opened for ATV's.  
The Committee responded that they would have to look at this matter on an individual road basis and that a by-law needs to be drafted and perhaps a notice placed in the local paper.  
Mayor Robinson noted that this sport is becoming popular and would help the economy.  
The Committee directed staff to obtain a copy of McKellar's by-law regarding ATV's.  
The Committee noted to Mr. Buchan that they would look into this issue and thanked him for his presence.

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**Matters Arising.**

Nil.

**3. BY-LAW ENFORCEMENT**

- i) Minutes of the POA meeting held January 15, 2004.  
The CAO gave a report on the POA meeting he attended. He noted that the POA audit report is to be sent to the municipalities at the end of the month.

**Matters Arising.**

Nil.

**4. PLANNING/BUILDING**

- i) Parkland Dedication fees.  
The CAO reported on this item and reviewed the formula that Carling Township uses for their parkland dedication fees.  
The Committee directed the CAO to obtain information from other Municipalities as to what their fees are and report on this matter showing examples of past consents and what fees would be paid using other formulas.
- ii) Memo from the Chief Building Official.  
Re: Request from Mr. Clay Glassford to place a trailer on his property prior to building his cottage. (Pinewood Road).  
The Committee reviewed this item as well as a past resolution, which dealt with this matter in previous years.  
The Committee requested a resolution be brought forward which also includes the condition that the building permit is to be issued prior to the trailer being placed on the property.

**Matters Arising.**

Nil.

**5. FIRE PROTECTION**

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- i) Fire and Recreation report for January to November 2003.  
The CAO noted that Chief Leduc is sick and sends his apologies. The CAO on behalf of Chief Leduc reported on the above noted as well as the following:
- the above report should read from the month of January 2003 to December 2003.
  - the Fire Chief has inspected the new truck and delivery should take place by mid February.
  - the heat in the rink building has been installed and is operational.
  - they have had some vandalism at the rink building.
  - a reminder that January 31 is the family fun skate at the Nobel rink and that the Valentines tea is on February 15<sup>th</sup>.
- The Committee questioned whether the OPP are aware of the vandalism. The CAO noted that they are and that they are doing extra patrolling in the area.

**6. PUBLIC WORKS**

**Matters Arising.**

The Public Works Supervisor noted that things are running well.

**7. RECREATION**

- i) Minutes of the Recreation Committee meeting held January 5, 2003.  
Reviewed by the Committee.
- ii) Town of Parry Sound.  
Re: Invitation to the dedication ceremony for the new Kinsmen Park.  
Mayor Robinson and Councillors Adams and Dixon indicated that they would be attending this event.

**Matters Arising.**

Nil.

**8. ENVIRONMENT**

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i) Town of Parry Sound.

Re: Rebuilding the Waste Water Treatment Plant.

The Committee reviewed this correspondence and after discussions on the matter they requested the CAO to look into this matter and to review the Provincial legislation regarding nutrient management. The Committee also requested a response be sent to the Town noting that we are reviewing the matter.

ii) Proposal for Waste Management Review.

This item was withdrawn at the proponent's request.

**Matter Arising.**

Nil.

9. **FINANCE**

i) Food Share.

Re: Request for donation.

This item was deferred to budget discussions.

ii) Parry Sound Information Centre.

Re: 2004 Interim Levy.

The Committee reviewed this correspondence and directed a resolution be brought forward to the next Council meeting.

iii) Accounts payable listing.

The Committee reviewed this item.

Councillor Adams declared a pecuniary interest with a cheque on the payroll and did not participate in discussion or vote on the matter.

**Matters Arising.**

i) The Committee requested that a section allocated to donations be included in the budget.

ii) The Committee indicated that budget meetings should be scheduled. The CAO noted that he would prepare a schedule to be brought forward to the Council meeting.

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iii) The Committee noted that a Strategic Plan needs to be addressed and requested this item be placed on the agenda under unfinished business.

10. **ADMINISTRATION**

i) Correspondence from George Ryder.

Re: Concerns regarding landing strip.

The Committee reviewed this correspondence and directed that a letter be sent to Mr. Ryder indicating that aeronautics is federal jurisdiction and not that of municipalities, therefore the Committee will not approve the removal of trees on municipal property to accommodate landing strips.

ii) Township of McKellar.

Re: Rotation summary for Board representation for the upcoming terms of Council.

The Committee reviewed this correspondence and noted that they would like time to review this, therefore this item was deferred to the next committee meeting.

iii) Ontario Federation of Anglers and Hunters.

Re: Requesting Council to write to Premier McGuinty to express disappointment regarding the decision not to reinstate the spring bear hunt.

The Committee directed a resolution be brought forward to the Council meeting scheduled for February 4, 2004.

iv) Breathe Easy Parry Sound Coalition.

Re: Enactment of a smoke-free by-law with petition attached.

The Committee reviewed this correspondence and requested a draft by-law be brought forward.

v) Town of Parry Sound.

Re: Town Crier competition.

Reviewed by the Committee.

vi) Municipal Delegation Request – ROMA/OGRA Combined Conference.

Reviewed by the Committee.

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vii) Correspondence from Mr. Tim Healey.

Re: Elizabeth Island Cottage Association Dock and copy of January 6, 2003 correspondence from CAO to Mr. Healey.

The CAO reviewed this matter with the Committee noting that the Association wants to renew their agreement. He also noted that some of Mr. Healey's issues would not be reviewed until spring.

The CAO also noted that the Association indicated that they are reviewing their insurance policy.

The Committee requested the CAO to obtain information regarding ratepayer membership in the Association.

**Matters Arising**

Nil.

**11. NOTICES AND INFORMATION**

i) Ontario Good Roads Association.

Re: Report of the 2004-2005 nominating committee.

The Committee reviewed this correspondence.

**Matters Arising**

Nil.

**12. REQUESTS FOR SUPPORT**

i) City of Sarnia.

Re: Requesting support regarding the McGuinty government to review the current assessment system.

The Committee directed a resolution be prepared for the Council meeting of February 4, 2004.

**Matters Arising**

Nil.

**13. UNFINISHED BUSINESS**

i) By-law for uses on Park to Park Trail.

On going.

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- ii) Park to Park Trail remediation.  
The Committee directed that this item be reviewed in the spring and a list of what needs to be done brought forward to be reviewed during the preparation of the 2004 budget.
- iii) Ownership of Lock Erne Cemetery.  
The CAO reported that the Province has no reports on cemeteries and that there is no Provincial legislation which explains what determines a cemetery.
- iv) Scars Family Cemetery.  
On going.
- v) Hydro One pole rental agreement.  
On going.
- vi) Nobel Water Works Proposed Water Filtration System.  
The CAO reported that an offer has been delivered to the Town of Parry Sound and that we should have an answer next week.
- vii) Repairs on Municipal property located at 8 Haines Lake Road.  
The CAO reported that the Building Official attended the property and noticed that no one was home therefore he was unable to complete the inspection.
- viii) Barkers Welding  
On going.
- ix) Budget information.  
On going.
- x) Elizabeth Island Cottagers' Association Agreement.  
Covered under Administration.
- xi) Ownership of Boathouse located on Trout Lake.  
The CAO noted that a survey has been located which indicates that there are buildings in this area. He also advised that more research is needed to determine when these buildings were built.  
It was noted that the initial investigation request came from Councillor Gilchrist and that the Committee will wait until he has returned to initiate further direction to staff.

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xii) Industrial Park Board, development of a new Governance Model Report. On going, the Park Board is to meet this week.

**Matters Arising.**

Nil.

14. **NEW BUSINESS**

Nil.

15. **REPORT OF THE CAO**

i) CAO Report 2004-02.

Re: Kennel & Boarding facility licensing by-law.

The CAO reviewed this report noting the differences of Seguin's by-law.

This item was deferred until the next committee meeting.

ii) Possible cancellation of February 25, 2004 Council meeting.

The Committee members noted that they would have a quorum for this meeting.

iii) The CAO noted that the final design for the intersection behind Hammel Avenue is available and that Council's concerns have been met.

Mayor Robinson requested a copy of the final design of the southerly portion of this highway.

iv) A report was given on staff training noting that the Deputy Treasurer is obtaining tax training and the clerical assistant is obtaining training on payroll.

v) The Terms of Reference schedule regarding the landfill site will be available for the next committee meeting.

vi) The CAO noted that staff has been cleaning old files from the office storage rooms.

vii) The CAO noted that he is going to be meeting with the local Ministry of Environment Officer.

viii) John Jackson, Municipal Planner.

Re: Official Plan.

Mr. Jackson reviewed the summary which he provided to the Committee.

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The Committee noted that they would like to see the development areas joined to enhance the promotion of development.

The CAO questioned lake development and the possibility of developing lake front polices.

The Committee also suggested a policy be in place regarding capitalization on crown land release as well as identifying and zoning of municipal parklands.

Mr. Jackson indicated that he would provide a draft policy two weeks prior to the next review meeting.

16. **BUDGET CHANGES AND REVISIONS**

Nil.

17. **CLOSED SESSION**

There were four items for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 10:15 p.m.