

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, DECEMBER 8, 2004 AT 7:00 P.M.

MINUTES

Present: Mayor D. Robinson
Councillor D. Adams
Councillor K. Dixon
Councillor J. Gilchrist
Councillor J. Johnson

and

CAO/Clerk-Treasurer G. Eaton
Fire Chief/Director of Parks & Recreation B. Leduc
Public Works Supervisor T. Hunt
Deputy Clerk C. Vankoughnett

The meeting was called to order at 7:01 p.m.

1. **DECLARATIONS OF INTEREST**

2. **DEPUTATIONS**

i) Mark Crocker, Adrienne Golden and Gord Harrison, West Parry Sound District Museum.

Re: 2005 funding request.

Mr. Crocker thanked the Committee for their past support and reviewed their mandate and past activities of the Museum. He also noted that they have hired Shannon Beatty as the Museum curator and that a strategic plan has been drafted. Mr. Crocker noted that they are appealing to the local Municipalities for funding and requested this to be a budgeted item in the Municipality's 2005 budget.

Mrs. Golden gave a brief report on the financial status of the Museum, noting that the entrance fee was via donation and that total visitor attendance is up over last year.

Mr. Harrison spoke in support of the Museum noting that it will take Municipal funds to keep the Museum in operation.

The Committee questioned the delegation asking if they are the only self sustaining Museum or if there are others who are experiencing the same quest.

Ms. Beatty responded indicating that this Museum is a test case and no there are no others of their character.

The Committee requested a copy of the Museums strategic plan. It was noted that Councillor Joe Johnson has a copy of this and it can be obtained from him.

The Committee also questioned what the Museum's legal status is. It was noted that they have no assets and that the building was built using grant monies and that they are considered a non-profit corporation.

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The Committee thanked the delegates for their presentation and noted that they would review this during budget considerations.

ii) Andrew Ryeland.

Re: McDougall and Foley junction colonization road.

Mr. Ryeland was present to discuss the disposition of the McDougall and Foley Junction Colonization Road. He noted that in 1881 Foley and McDougall petitioned the Commissioner of Crown Lands to complete this road and to date it appears on several maps. He explained that this road has been in use for 123 years and that he was recently approached by Phillip Moore and Jill Holmes who are claiming the road as their private property. Mr. Ryeland noted that he could not find any data in the registry office which shows that the road was closed or sold and requested the Municipality to contact Mr. Moore and Ms. Holmes to advise them that they are mistaken in their claim to this road.

The CAO noted that there are no records in the Municipality's archives that indicate that the Municipal money was spent on this road or that the road had ever been assumed.

The Committee noted that this was a civil matter, but that they have not seen the correspondence from the Municipality's solicitor so as a result this matter was deferred. The Committee also requested staff to contact Mr. Moore and Ms. Holmes to make them aware that this item will come forward at a future committee meeting.

iii) Aijo Pentti.

Re: Parking Nine Mile Lake.

Mr. Pentti was present to discuss parking arrangements at Nine Mile Lake Road. He noted that there are approximately five cottagers who come up through out the winter and that the parking area they used last year has been fenced off.

The Committee noted that there is a road allowance by Mr. Stewarts and asked the Public Works Supervisor if this would be acceptable as a parking area for these cottagers. Mr. Hunt indicated that this area would be okay for their parking use.

Mr. Pentti noted that he would notify the rest of the cottagers of this change.

Matters Arising.

Nil.

3. **BY-LAW ENFORCEMENT**

Nil.

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Nil.

4. PLANNING/BUILDING

i) Parry Sound Area Planning Board.

a) Planning Board decision regarding consent application No. B12/2004(McD)Snizer.

The Committee requested that the map attached to this correspondence be amended to show one lot.

b) Planning Board decision regarding consent application No. B15/2004(McD) Waddell.

The Committee reviewed this information.

c) Planning Board decision regarding consent application No. B19/2004(McD)Paura.

The Committee reviewed this information.

ii) Town of Parry Sound.

a) Re: Response to McDougall's draft Official Plan.

The Committee reviewed this correspondence.

b) Re: Obtaining the services of a facilitator to work with the Town, Municipality of McDougall and Seguin regarding proposed Official Plan updates.

The Committee requested a resolution be brought forward indicating that they are agreeable to a meeting to discuss economic development only and that McDougall's proposed zoning or proposed official plan will not be items for negotiation. They also requested participating Municipalities to pass a resolution indicating that the meeting be only for the purposes of economic development discussions only.

Matters Arising.

5. FIRE PROTECTION

Matters Arising.

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i) The Fire Chief had available a copy of the two books which are being distributed at the schools to promote fire and rural safety.

6. RECREATION

- i) Correspondence from Stanley Scarr.
Re: Requesting the Municipality assume ownership of the Scarr Family Cemetery.
The Committee reviewed this correspondence.
- ii) Reports from the Director of Recreation
- a) Scarr Cemetery.
The Director of Parks and recreation gave a report on the above cemetery noting that through the Provincial Policies this cemetery could be become the property of the Municipality.
The Committee requested the Director of Recreation to contact Mr. Scarr to make certain that he has title to the said property and if so to start the transfer process at a shared cost with Mr. Scarr.
The Committee also requested staff to review the maintenance guidelines in the Cemetery Act.
- b) Parks Job.
This item was forwarded to the next Committee meeting.
- c) Parks and Recreation Committee.
This item was removed from the agenda.

Matters Arising.

Nil.

7. PUBLIC WORKS

- i) Report from Public Works Supervisor.
Re: Snizer subdivision agreement.
Councillor Adams declared a pecuniary interest with this item.
The Public Works Supervisor noted that Mr. Snizer has completed the terms in the subdivision agreement and is asking the Municipality to assume the road on a permanent basis. Mr. Hunt recommended that the Municipality request an additional years maintenance and warranty on the two pieces of repair work that Mr. Snizer completed and that the letter of credit be reduced to \$10,000.

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The Committee concurred with this recommendation and requested an assumption by-law be brought forward.

ii) OGRA/ROMA 2005 Conference.

The Public Works Supervisor noted that he would like to attend this conference. Councillor Dixon and Mayor Robinson also noted that they would be attending and requested staff to request deputations with the Ministry of Northern Developments and Mines regarding the proposed funding for the proposed filtration plant and the Ministry of Transportation regarding the four laning of Highway 69.

Matters Arising.

- i) The Public Works Supervisor gave the following report:
- the new truck has arrived but the rear suspension needs to be replaced.
 - the new operator is doing a good job.

8. **ENVIRONMENT**

i) Revised Landfill Tipping Fee.

This item was referred to closed session.

ii) Correspondence to McDougall Landfill Site User Municipalities, from Garfield Eaton.

Re: Clarification on tipping fees.

The CAO reported that a letter of clarification went out to all participating municipal landfill users.

Matters Arising.

The Public Works Supervisor gave the following report:

- tires are still being removed from the landfill site.
- Day Transport is still hauling leachate but soon it will have to be trucked to the Town of Parry Sound. Councillor Adams requested information as to the difference in trucking costs.
- the new landfill wells are in but they are not where Conestoga Rovers indicated they would be.
- the new water operator is doing a very good job, he has a good understanding of the computer system.

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- the hydrants are done and there is eight that can not be pumped out. A-One Hydrants will be here next week to service them.
- four water services have been installed on Parkway Ave.

9. **FINANCE**

i) Accounts Payable Listing.

The Committee reviewed this listing.

Councillor Adams declared a pecuniary interest with regard to a cheque on the payroll and did not participate in discussion or vote on the matter.

ii) Georgian Jumpers.

Re: Request for donation.

The Committee requested a resolution be brought forward and also requested staff to review the given donations to date.

iii) Muskoka Parry Sound Health Unit.

Re: Response to questions submitted by Garfield Eaton.

The Committee reviewed this information.

iv) Parry Sound High School Parent Advisory Council.

Re: Request for donation.

The Committee requested staff to respond to this correspondence noting that this is a Provincial responsibility and to also include the amount of tax dollars that is allocated to education.

v) City of Pickering.

Re: Request for contribution.

The Committee reviewed this correspondence.

vi) Municipal Education Research Foundation.

Re: Request for funding.

The Committee reviewed this correspondence.

Matters Arising.

Nil.

10. **ADMINISTRATION**

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- i) Board of Management Belvedere Heights.

Re: Municipal Information meeting.

The CAO reviewed this correspondence with the Committee noting that it contains a review of the proposed use of the old Belvedere Heights building.

He noted that the cost to maintain the old building was reviewed as well as costs to convert it into rental units. The CAO also reported that the Belvedere Heights Board is asking for a release of the capital reserve.

The Committee requested staff to review the numbers and requested a resolution of support subject to a financial review and corporate funding, be brought forward.

- ii) Appointments to Muskoka Parry Sound Health Unit Transition Steering Committee.

a) Town of Parry Sound recommendation that Don Brisbane or John Cochrane be considered for this appointment.

b) Township of the Archipelago recommendation that John Cochrane be considered for this appointment.

The Committee reviewed this correspondence.

- iii) Association of Municipalities of Ontario.

a) Re: AMO resolution on CRF Reconciliation.

The Committee reviewed this information.

b) Re: Head of Council & Leadership Skills training program.

The Committee reviewed this information.

- iv) Minister of Municipal Affairs and Housing.

Re: Requirements for reporting under the 2004 Municipal performance Measurement Program.

The Committee reviewed this information.

- v) Township of the Archipelago.

a) Re: Copy of resolution nominating Peter Spadzinski to the Belvedere Heights Board of Management.

The Committee reviewed this correspondence noting that Peter Spadzinski has been nominated to this Board.

- vi) Information from CIBC Wood Gundy.

Re: Interest rate review.

This information was reviewed by the Committee.

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vii) Frank Cowan Company.

Re: Third Party Deductible.

The CAO reviewed this correspondence noting that he has requested a copy of the expenses.

viii) Correspondence to Ted Symons from Garfield Eaton.

Re: Mill Lake Condominium.

The CAO reviewed this correspondence with the Committee noting that the Municipal solicitor has reviewed this and recommends that the road description should be included in the condominium document, which is registered on title. Councillor Adams expressed concerns with regard to this roadway being private property and the Municipality granting use over it.

Larry Douglas was present and requested a copy of the report from the Municipal Solicitor and also noted that he represents the owner of the said roadway who is concerned regarding the over burdening of this road.

The Committee noted that their major concern is liability and requested a clause be incorporated which indemnifies the Municipality. Issues that the road owner has, should be between the property owner and the proponent of the condominium.

ix) Oldham & Associate.

Re: Mill Lake Resort, draft letter to Ministry of Housing.

This item was reviewed in 10. viii.

x) Ray Pavlove, Bobby Orr Hall of Fame Induction Committee.

Re: Invitation to attend the induction ceremonies.

The Committee reviewed this correspondence and requested that two tickets be purchased and a small congratulatory ad be placed in the program.

xi) Near North District School Board.

Re: Joint use agreement between the Municipality and Near North District School Board.

This item was deferred.

xii) West Parry Sound District Museum.

Re: Resignation of Joe Johnson and the possibility of a ratepayer representing McDougall on the Museum Board.

The Committee requested a resolution acknowledging Councillor Johnson's resignation from the board and to notify the Board that they will not be appointing anyone to the Board.

Councillor Gilchrist requested a copy of the Museum's financial statement.

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xiii) Sugg, Fitton & Taylor LLP.

Re: Shore Road Application from Ken and Trudy Weeks.

Councillor Adams noted that Larry Douglas will speaking regarding items noted on the third page and second paragraph of the above lawyers report. Councillor

Adams then declared a conflict of interest and removed himself from the Council chambers.

The CAO noted that this application has previously came to the Committee but that it did not have the signatures of abutting owners therefore making it incomplete. The CAO noted that it still does not have these signatures.

Larry Douglas then approached the Committee on behalf of one of the abutting owners and noted that his client would not be signing the application. He explained that there is a legal right of way on title and his client is opposed to the closing of Part 4 on Plan 42R-13072. He noted that his client is willing to sign if the said Part 4 was omitted from the application.

As per Councillor Adams's notation, Mr. Douglas then noted that the Municipal Solicitor had been seen reviewing the property in question and requested clarification as to whom Mr. Symons was working for.

The CAO noted that originally Mr. Symons was engaged by Mr. and Mrs. Weeks and that the Municipality has not engaged in any legal services regarding this application.

This item was deferred until additional information could be obtained.

Matters Arising

Nil.

11. NOTICES AND INFORMATION

The Committee reviewed the following notices and information with no action indicated.

i) Ministry of Health and Long Term Care.

Re: Family health teams information sessions for December 2004.

ii) District of Parry Sound Social Services Administration Board.

Re: Minutes of a meeting held on October 14, 2004.

iii) MPAC News.

Re: Fall 2004 issue.

iv) Belvedere Heights.

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Re: Minutes of a meeting held on October 20, 2004.

- v) The City of North Bay.
Re: Copy of a resolution regarding the Community Reinvestment fund.

Matters Arising

Nil.

12. **REQUESTS FOR SUPPORT**

Nil.

Matters Arising

Nil.

13. **UNFINISHED BUSINESS**

All items with the exception to item viii were carried forward.

- i) Municipality of McDougall Strategic Plan.
- ii) Sign by-law to be brought forward.
- iii) Report on Driveway permits.
- iv) Transfer Station sticker program.
- v) Water Access issue Lorimer Lake.
- vi) CRF Review.
- vii) Consent application No.B41/2004(McD) MacDonald.
- viii) CAO Report No. CAO 2004-76 Financial review.
The Committee reviewed this item with no questions noted.

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- i) Industrial Park Board Administration Services.

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The CAO noted that the Municipality will commence these services on February 1, 2005.

14. **NEW BUSINESS**

Nil.

15. **REPORT OF THE CAO**

i) The CAO gave a verbal report which is on file.

ii) CAO Report No. 2004-77

The CAO reviewed with the Committee the possible infrastructure funds. The Committee requested a resolution be brought forward.

16. **BUDGET CHANGES AND REVISIONS**

Nil.

17. **CLOSED SESSION**

There was one item for closed session.

18. **ADJOURNMENT**

The Committee adjourned at 11:30 p.m.