

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

Present:	Mayor	D. Robinson
	Councillor	J. Gilchrist
	Councillor	D. Adams
	Councillor	K. Dixon
	Councillor	J. Johnson
	and	
	CAO/Clerk-Treasurer	G. Eaton
Fire Chief/Director of Parks and Recreation		B. Leduc
Public Works Supervisor		T. Hunt
Deputy Clerk		C. Vankoughnett

The meeting was called to order at 7:00 p.m.

Chairman Dixon approached the audience and noted that video taping would not be permitted in the Council Chambers.

1. **DECLARATIONS OF INTEREST**

Councillor Adams declared a conflict of interest with regards to items 2.iii).b) & e).

2. **DEPUTATIONS**

i) Doug and Laura Brown.

Re: By-law 2005-25, appraised value of shore road allowance.

This item was deferred to the next scheduled committee meeting.

ii) Larry Douglas / Debbie Adams.

Re: Notifying Mayor and Council of the proper procedures for entering agricultural lands.

Councillor Adams noted that he was leaving his chair as a Councillor to discuss this matter and to participate in the deputation.

Mr. Adams noted he was present to discuss an issue with Municipal employees entering onto his farm on McDougall Road. He felt that the proper procedure which was relayed in letter form was not followed and that he now has the solution for boot wash as well as a survey of the area in question and invited the by-law officer back to the area in question to further review this matter. He also noted that the surveyor Paul Forth would also be in attendance.

The Committee noted that they would be in contact with Mr. Adams to arrange a date and time to further review this issue.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

Mr. Adams also expressed concerns regarding the Lawyer in which the Municipality used, noting that he felt there has been conflicts of interest in the past with regards to the use of this lawyer.
Councillor Adams resumed his chair.

iii) Debbie Adams.

a) Re: Parking.

This item was deferred.

b) Re: Response to correspondence from Brian Leduc regarding Bell Lake Beach.

Mrs. Adams relayed her concerns regarding the swim program at Bell Lake Beach and noted she would like to work together regarding this issue.

Mrs. Adams also expressed concerns regarding some of the following issues at Bell Lake Beach: garbage on the beach as well as on her property which is next to the beach, trespassers, animal fecal matters, late night parties, and dogs running loose on the beach. She reiterated that she would like to see by-law enforcement on the beach.

The Committee responded noting that when Mrs. Adams sees a by-law violation she can phone the office and the by-law officer will be notified.

The Director of Parks and Recreation noted he would like to meet with Mrs. Adams to review her concerns.

Mayor Robinson also added that the Municipal swim instructors are top notch and that he is very proud to have them representing McDougall, he also noted their foremost priority is to protect the kids who are enrolled in the program.

c) Re: Library Services.

This item was deferred.

d) Re: New Committee.

This item was deferred.

e) Re: Interest in the McDougall Recreation Committee.

The Committee noted that right now the Municipality does not have a recreation committee but they invited Mrs. Adams to bring forward any suggestions she might have.

f) Re: Zoning at Farm.

This item was reviewed under section 2.ii)

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

iv) Tim Evershed.

Re: Procedures for obtaining information.

Mr. Evershed expressed concerns regarding the following items:

- the lack of information on the Municipal Web Site
- he requested backup information at public meetings
- the amending by-law to by-law 2004-50, Trout Lake boat houses in particular.
- Information regarding the economic development meetings.
- the waterline expansion project.

The Committee responded that the Municipal web providers have had there web computer program crash which has delayed the information on our web. The new web site is still under construction and will be a continuing item.

The Committee also noted the amendments to by-law 2004-50 was a result of appeals to the by-law and also some cleaning up that was required. The Committee reiterated that anyone can request a rezoning and at that time it will be reviewed in a fair manner. It was also noted that a public meeting will be held regarding these amendments and a notice of such will be advertised in the local paper.

The Committee also noted that regarding the economic development meetings, the CAO has been attending these meetings which are still on going.

Information regarding the waterline expansion project has been covered in public meetings as well as being covered by the press.

The Committee thanked Mr. Evershed for his deputation.

Matters Arising.

i) Jim Barone.

Mr. Barone noted concerns regarding a property standards issue. He noted he is in the process of selling his house and the property next door to him is contravening the property standards by-law. Mr. Barone requested information on when this person will be forced to comply.

The CAO noted that the property in question at present is under an order to comply and that the proponent has until August 31, 2005 to comply with this order.

Mr. Barone requested a letter from the Committee stating that they are enforcing the property standards by-law.

The Committee reiterated that the property owner has until the end of the month to comply and that this matter would be reviewed at that time.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

ii) Debbie Adams requested a deputation for the next Council meeting in regards to her concerns over treatment she received at the Municipal Office on Friday August 12, 2005.

3. **BY-LAW ENFORCEMENT**

Nil.

Matters Arising.

Nil.

4. **PLANNING/BUILDING**

i) Town of Parry Sound.

Re: Copy of correspondence to John Jackson regarding zoning by-law appeal.

The Committee reviewed this correspondence.

ii) Township of the Archipelago.

Re: Notice of Passing of a zoning by-law.

The CAO reviewed this with the Committee.

iii) Parry Sound Area Planning Board.

Re: Draft Plan of Subdivision File No. S2/2005(McD).

The CAO noted that he has a draft of the subdivision agreement and will review it with Mr. Ryder and bring this item back to a future committee meeting.

iv) Brian Stefantis.

Re: Application for a zoning by-law amendment.

The CAO reviewed this application with the committee noting that this to allow an addition to a previous structure. He noted that the addition is too close to the lot line and requires a rezoning.

The Committee directed staff to proceed with the rezoning requirements regarding this application.

Matters Arising.

5. **FIRE PROTECTION**

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

i) 2006/2007 JEPP Funding.

The Fire Chief reported on two projects that qualify for JEPP funding. The first being an upgrade of the Hurst Hydraulic Rescue System. The Committee requested a resolution be brought forward which would approve this purchase in principal and noted that the remainder of the cost would come from the equipment reserve over a two year period (2006/2007) and subject to final consideration during the 2006/2007 budget deliberations.

The second project is the purchase of an All Terrain, All Season Rescue Vehicle which the Fire Chief reported he would approach the McDougall Fire Fighter Association to see if they are willing to help fund this.

The Committee requested a resolution be brought forward which approves in principal this purchase and noted that the remaining funds would come from the equipment reserves and would be subject to final consideration during 2006 budget deliberations.

Councillor Johnson and Councillor Adams noted concerns of the performance use of this type of All Terrain Vehicle and recommended that the Fire Chief call Hydro One who presently use these vehicles, for reference regarding their performance use.

Matters Arising.

i) Mayor Robinson noted that he had attended the Fire Fighters awards ceremony in Huntsville where James Milne received his 25 year Provincial Long Service medal and Blake Jeffery received his 30 year Provincial Long Service bars. He noted that this speaks well of our Fire Department and was very pleased to be there.

ii) Councillor Dixon reported that a delegate from the Vowels Lake Cottagers' Association attended the corn roast held this past Sunday, and presented the Fire Fighters with a cheque for \$200.00 in representation of their thanks for Chief Leduc's Saturday presentation on Fire Safety with the cottager's association. The Committee thanked Mr. Leduc for his dedication.

6. **RECREATION**

i) Report No. DPR 2005-06

Re: Nobel United Church Cemetery.

The Director of Parks and Recreation reported on the replacement of the United Church fence which runs along Hammel Avenue.

THE CORPORATION OF THE MUNICIPALITY OF MCDOUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

The Committee directed Mr. Leduc to proceed with option 3 of his report and that the cost for the project be funded from the current year surplus if available or from the working capital reserve.

Councillor Johnson also noted that there is a tree in this cemetery that needs attending to. The Public Works Supervisor noted this and replied that they are working on this.

Matters Arising.

Nil.

7. PUBLIC WORKS

The Public Works Supervisor reported on the following items:

- the Michaelis entrance permit application, noting the problems with snow removal. The Committee accepted the recommendation of Mr. Hunt and directed a letter be sent to Mr. Michaelis confirming denial of this application.
- a report on a letter received by Mr. Dale Michaelis regarding ownership of Sylvan Drive. Mr. Hunt noted that a title search of the said road has been requested and he would further report on this once it has been received.
- a letter has been sent to Mr. Crisp regarding replacement of the culvert in his back yard.
- the road construction is just about finished with the paving to be completed by Friday afternoon. The two culverts will also be completed.
- the Bunny Trail will be started within the next couple of weeks.
- a report on the request for a streetlight for the Taylor Subdivision area was reviewed with Mr. Hunt noting the neighbours support of this. Committee directed staff to review this area as a whole, for the installation of streetlighting.
- a request by MTO to ask Mr. Darlington to remove his hay was reviewed with notation that this property is in the Town of Parry Sound jurisdiction. Mr. Hunt also noted the hay removal is to clear an area for a Bailey Bridge which the Municipality was not made aware of. The Committee directed the CAO and the Public Works Supervisor to draft a resolution for a future Council meeting which would state that the expectation of this bridge be the same as what is there now.
- a review of the former Nabrotsky Subdivision was noted with Councillor Adams declaring a conflict of interest and removing himself from the Council Chambers. The Public Works Supervisor noted that a request to use Municipal property has been received and that he is reviewing this to determine if this property is considered a municipal road. The Committee

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

directed the Public Works Supervisor to inform the proponents to use the application for use of municipal road allowance process.

Matters Arising.

8. **ENVIRONMENT**

i) Conestoga Rovers & Associates.

Re: Application for approval of Municipal and Private Sewage Works, McDougall Landfill Site.

The CAO reviewed this information with the Committee noting that this is information to keep the Committee informed.

ii) Proposed discussions with the Town of Parry Sound regarding the acceptance of commercial hazardous waste.

This matter was reviewed by the Committee with the direction to staff to draft a letter to the Town of Parry Sound requesting that they consider allowing the commercial users to dump hazardous waste at their depot.

iii) Cost of dumping tires at the landfill site for nonresidents.

This matter was reviewed by the Committee with the direction to the Public Works Supervisor to monitor the tires coming from other municipalities to be reviewed at a future meeting.

iv) Cost of dumping refrigerants at the landfill site for nonresidents.

This matter was deferred to the committee meeting.

Matters Arising.

Councillor Gilchrist noted a prior commitment and left the meeting at 9:35 p.m.

9. **FINANCE**

i) Accounts Payable Listing.

The Committee reviewed this listing and directed a resolution be brought forward. Councillor Adams declared a pecuniary interest with regards to a cheque on the payroll and did not vote or participate in discussion of this matter.

ii) Sudbury Regional Hospital.

Re: Request for funding for the bursary campaign.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

It was the direction of the Committee to contact this Hospital to inform them that their request would be reviewed during the 2006 budget deliberations.

Matters Arising.

Nil.

10. **ADMINISTRATION**

- i) Parry Sound Area Community Business & Development Centre.
 - a) Re: Contribution to the CBDC.
 - b) Re: 2005 contribution and annual report of Ontario Association of CFDC's (OACFDC) the Provincial organization that represents the 61 CFDC's which provide service to all of rural Ontario.
The Committee reviewed this information.
- ii) Upper Lakes Plan of Study Revision Team.
Re: Inviting Council's input on a revised Plan of Study on the water levels and outflows of the upper Great Lakes.
The CAO noted this item would be reviewed at the West Parry Sound Museum on September 1st, 2005 at 5:00 p.m.
- iii) Correspondence from the CAO.
Re: Ratepayer inquiry as to whether Council is considering a public meeting in regards to the proposed road design of the portion of Hwy 69 which runs through Nobel.
The CAO noted that he has received a phone call from a ratepayer who when considering the restructuring of the section of highway 69 through Nobel, would like to see a left turn lane.
The Committee directed staff to respond to Ms. Morris noting that a public meeting will be held regarding the section of road and that Municipal staff would let her know when this meeting is scheduled.
- iv) Parry Sound Industrial Park Board.
Re: Discussion Paper ("Summary") on the terms and conditions of the Credit Facilities which will be set out in the Credit Agreement.
This item was deferred to the next committee meeting.
- v) Association of Municipalities of Ontario.
Re: Canada-Ontario Infrastructure Program Extension.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

The CAO reviewed this with the Committee noting the extension of this program to 2007.

- vi) Randy Johnson.
Re: Request to consider Mr. Johnson's request to sell him the road allowance between lots 10 and 11, Concession 11.
Councillor Johnson declared a conflict of interest and did not participate in discussion or vote on this matter.
After discussion of this matter it was the decision of the Committee that two resolutions be drafted for the August 31, 2005 meeting.

Matters Arising

Nil.

11. NOTICES AND INFORMATION

- i) Correspondence from the CAO to Brian Sheridan.
Re: Tim Horton Memorial Camp property status.
The CAO reviewed this item with the Committee.

Matters Arising.

Nil.

12. REQUESTS FOR SUPPORT

- i) Federation of Northern Ontario Municipalities.
Re: Requesting input from Municipalities in regards to expenditures to hire a professional consultant.
The Committee requested a resolution be brought forward.

Matters Arising

Nil.

13. UNFINISHED BUSINESS

- i) Sign by-law to be brought forward.
No action indicated.

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

- ii) Report on Driveway permits.
No action indicated.
- iii) By-law 99-34 for Part Lots 7 & 8, Concession 5. (Adams)
This item was reviewed under deputations.
- iv) Proposed Pit and Quarry By-law.
No action indicated.
- v) Repairs on Bell Lake Bridge.
This item has been ratified.
- vii) Dale Michaelis.
Re: Use of Road Allowance.
This item was discussed under the report of the Public Works Supervisor.
- vii) MTO Road Transfers.
This item was reviewed and resolutions will be brought forward to a future meeting.

Matters Arising.

Nil.

14. **NEW BUSINESS**

- i) The CAO noted that he has received a request from Mrs. Debbie Adams which falls under the Freedom of Information and Privacy Act. He noted that a Freedom of Information and Privacy officer has not been appointed for the Municipality and requested direction from the Committee on this item. The Committee directed that a by-law be brought forward appointing Garfield Eaton as the Freedom of Information and Privacy Officer and to make the applicant aware of the fees involved and that this information request be deferred until the proposed by-law has been ratified.
- ii) The CAO noted that he and Planner John Jackson have been working towards moving the ICI peer review forward and have come to a conclusion on the hiring of one of three consultants to perform the review and will bring this forward to a future meeting.

THE CORPORATION OF THE MUNICIPALITY OF MCDougALL

GENERAL COMMITTEE MEETING

HELD WEDNESDAY, AUGUST 24, 2005 AT 7:00 P.M.

MINUTES

15. REPORT OF THE CAO

- i) Report No. CAO 2005-35
Re: Landfill project update.
The Committee reviewed this project update and scheduled a meeting for October 4th, 2005 at 5:00 p.m to further discuss this item.
- ii) The CAO reported on the following information:
 - Jim Smith's last day is tomorrow and the staff will be having a pizza luncheon for him, all are welcome to attend.
 - The Official Plan reviews have been received and the CAO and John Jackson replied through a conference call to Municipal Affairs.
 - The roof repair on the Municipal Office is near completion.
- iii) Mayor Robinson noted a meeting to be held with the Ministry of Finance officials regarding a round table discussion. It was noted that Councillor Johnson will attend this meeting.

16. BUDGET CHANGES AND REVISIONS

Nil.

17. CLOSED SESSION

There were 2 items for closed session.

18. ADJOURNMENT

The Committee adjourned at 11:55 p.m.