

**THE CORPORATION OF THE MUNICIPALITY OF MCDougALL**

**COUNCIL/COMMITTEE MEETING**

**HELD WEDNESDAY, MARCH 19, 2003 AT 7:00 P.M.**

**MINUTES**

Present:	Reeve	P. Spadzinski
	Councillor	D. Adams arrived at 7:25
	Councillor	D. Robinson
	Councillor	K. Dixon
		and
	CAO/Clerk-Treasurer	R. Beachey
	Deputy Clerk	C. Vankoughnett
Regrets:	Councillor	J. Gilchrist

The Public meeting was called to order at 7:00 p.m.

**PUBLIC MEETING PURSUANT TO THE MUNICIPAL ACT.**

A Public meeting was called to order to consider a proposed by-law for the purposes of establishing a business registry within the Municipality of McDougall.

There was no written correspondence on file nor did anyone come forward with an objection. The Reeve noted that the by-law may be passed at the discretion of Council later in the evening.

The public meeting was closed at 7:01 p.m.

The combined Committee/Council meeting was called to order at 7:01 p.m.

**1. DECLARATIONS OF INTEREST**

Nil.

**2. ADOPTION OF MINUTES**

- i) Minutes of the regular meeting of Council held on February 26, 2003.  
**Resolution No. 2003/70** **Dixon/Robinson**  
**THAT** the minutes of the regular Council meeting held February 26, 2003 be adopted as circulated. **"Carried"**

**3. DEPUTATIONS**

- i) Elroy VanGroll, Hicks-Pettes Architects Inc.  
Re: Lots 6 & 7 Big Sound Road, water course easement.  
Mr. VanGroll was present along with Bob Hawkins. Mr. VanGroll approached Council to request an adjustment to the boundary of a water easement on lots 6 & 7 of Big Sound Road.

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Council questioned whether Mr. VanGroll's client would be willing to provide the municipality with a waiver regarding the impact of the change on the proposed building. Mr. VanGroll indicated that he did not foresee a problem with that request.

Mr. Hawkins explained that these lots had been joined via a deeming bylaw and that the water easement was created on the basis of two lots.

Councillor Robinson replied that he thought the former owner of these lots had applied for a severance to separate them before he sold the property.

Council requested staff to verify the status of the lots and bring this information forward.

Mr. VanGroll also noted that they would like to change the location of the entrance to the property. The CAO noted he would ask the Public Works Supervisor to look into this request.

**Matters Arising.**

Nil.

**4. UNFINISHED BUSINESS**

i) Municipal benefits.

Re: Clarification of coverage's from Pace consulting.

The CAO explained the difference in coverage's between Pace Consulting and Mosey and Mosey. He noted that Pace Consulting was less per month but did not give the same coverage as what the employees now have. As a result the following resolution was brought forward:

**Resolution No. 2003/71**

**Dixon/Robinson**

**THAT** the Council of the Municipality of McDougall accept the quote submitted by Mosey & Mosey on behalf of Green Shield and Co-operators for employee benefit coverage's.  
"Carried"

**5. BY-LAW ENFORCEMENT**

**Matters Arising.**

The CAO noted that Jeff Stevenson has started his duties as By-law Officer and has been busy with a few dogs.

**6. PLANNING/BUILDING**

i) Township of the Archipelago.

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Re: Minutes of the Harmonization of Planning meeting and Agenda for meeting scheduled for March 19, 2003.

Councillor Robinson gave a brief report on the Harmonized Planning meeting in which he attended. He noted that there is a fact finding meeting setup with the Provincial Government, but that most of the attendees are of the same mind as McDougall Council regarding keeping it a local undertaking. He also noted that once they meet with the Government another local meeting would be scheduled.

ii) John Jackson.

Re: Notes on Harmonization of planning meeting of February 18, 2003. Council reviewed this information.

iii) Chamber of Commerce.

Re: Requesting comments on proposed development on Oastler Park Drive.

Council reviewed this correspondence.

**Matters Arising.**

**7. FIRE PROTECTION**

i) Report from the Fire Chief.

Re: The appointment of the Deputy Chief and new Captain.

The CAO read the report from the Fire Chief.

Council requested a resolution be prepared for the next Council meeting.

Councillor Dixon declared a conflict of interest with the above and removed himself from the Council chambers.

**Matters Arising.**

**8. PUBLIC WORKS**

i) Ministry of Transportation.

Re: Municipality's letter of February 24, 2002 regarding the acceptance of McDougall Road.

Council reviewed this correspondence.

ii) Miller Thompson, Barristers & Solicitors.

Re: Boat Launch Ramp at George Hunt Memorial Park.

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Council noted that in the above correspondence it is referenced that the existing dock at George Hunt will be longer than it is now. This was not Council's intention and staff were requested to look into this matter.

Council also noted that the Levett's wish to be notified when a response is received from the agencies involved.

Councillor Robinson noted that he and the Road Supervisor attended a meeting with the department of Oceans and Fisheries and noted that the work to the George Hunt site will not start until the fall, but they intend to meet again in May to review this.

**Matters Arising.**

**9. RECREATION**

- i) Minutes of the Recreation Committee meeting held Monday March 3, 2003.

Councillor Dixon reported on the requirements of the Trillium Funding. He also noted that the Recreation Committee does have a few items for budget discussions.

Councillor Robinson reported that when he attended the Ontario Good Roads conference he met a company that could put a roof on the Nobel Rink for approximately thirty to forty thousand dollars.

This item was discussed at the Recreation meeting with the members being in favour of reviewing the matter.

Councillor Dixon explained the funding criteria for this proposed project.

Council requested this item to be forwarded to the next Committee meeting.

**Matters Arising.**

**10. ENVIRONMENT**

- i) Ministry of the Environment.

Re: Changes to the Submission Date of Second Engineers' Report.

The CAO noted that the submission of the reports has been changed from three years to five years.

- ii) Bulletin from the Ontario Municipal Water Association.

Re: A change to requirements for second engineers' reports for water treatment and well supplied facilities.

Council reviewed this information.

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iii) Shipman Electric Ltd.

Re: McDougall Pump House Scada.

**Resolution No. 2003/72**

**Dixon/Robinson**

**THAT** the Council of the Municipality of McDougall authorize the hiring of Shipman Electric to install the infrastructure required for the pump house alarm system at a cost of \$3,874.00 as per the attached.

“Carried”

iv) Sault College of Applied Arts and Technology.

Re: Development of a two-year program for future water operators.

Council reviewed this information.

v) Muskoka Parry Sound Health Unit.

Re: Issues surrounding the issue of commercial water sampling using the Public Health Laboratories.

Council reviewed this information.

vi) Ministry of the Environment.

Re: Results of the Drinking Water Inspection Report conducted by Ministry of Environment, January 29 and 30, 2003.

Tony Agnello was present and explained the report from the Ministry of the Environment and noted he was pleased with it. He noted that perhaps a press release could take place, so that the ratepayers could be made aware of how good their water is.

Council requested the CAO to proceed with a press release.

vii) Minutes of a Landfill meeting held February 12, 2003.

Council reviewed these minutes.

viii) Association of Municipalities of Ontario.

Re: One day seminars on changing drinking water responsibilities.

Resolution No. 2003/73

Dixon/Robinson

**THAT** the Corporation of the Municipality of McDougall authorize the attendance of any member of Council and waterworks staff to the one-day seminar titled Overseeing Public Drinking Water Systems in the Post-Walkerton Era to be held in four locations as per the attached. “Carried”

ix) Liquor Control Board of Ontario.

Re: Recycling of bottles and support of Blue Box Plan.

The CAO explained this correspondence.

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x) Art in the Park.

Re: Requesting approval to allow an 11ft. X 6ft. filled garbage container to be dumped at the landfill site on Monday July 21, 2003.

**Resolution No. 2003/74**

**Robinson/Dixon**

THAT the Council of the Municipality of McDougall approve the request submitted by Art in the Park to dump a 11ft x 6 ft filled garbage container at the landfill site on Monday, July 21, 2003. "Carried"

**Matter Arising.**

i) A resolution regarding the Nobel Water Works Compliance Report was brought forward:

**Resolution No. 2003/75**

**Robinson/Adams**

**WHEREAS**, the Municipality of McDougall owns and operates a Municipal Water Works System serving the Nobel Community which is permitted (in accordance with the Ontario Water Resources Act – OWRA) by the Ontario Ministry of the Environment through certificate of Approval No. 2898-543QLD (dated January 14<sup>th</sup>, 2002), and

**WHEREAS** Section 4 (page 7) of C of A No. 2898-543QLD details the requirement of an annual written "Compliance Report" including item 4.1 (d) requiring Council to designate an individual to sign the Compliance Report, and **WHEREAS**, Section 4.1 (b) requires the Compliance Report to be completed and made available not later than March 31<sup>st</sup> of each calendar year (with the first being due March 31<sup>st</sup>, 2003).

**THEREFORE BE IT RESOLVED THAT** the Municipality of McDougall Council, owner of the municipal water works system serving the Nobel Community hereby designates the "Public Works Supervisor" to sign the completed Compliance Report covering the year 2002 in accordance with C of A No. 2898-543QLD, Section 4. – Compliance Report, and in particular Sections 4.1 (b) and (d).

"Carried"

ii) Council reviewed with Mr. Agnello the matter of the frozen hydrants. Mr. Agnello gave a brief update on this matter. Council requested a maintenance schedule for water be drafted and brought forward to Council for review. Council also noted that the Fire Chief should also be made aware of the proposed schedule implementation.

**11. FINANCE**

i) Donation of annual amount of support to Parry Sound Museum.

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**Resolution No. 2003/76**

**Robinson/Dixon**

**THAT** the Municipality of McDougall approve a financial contribution in the amount of four thousand three hundred and fifty seven dollars (\$4,357.00) to the West Parry Sound District Museum. "Carried"

Councillor Robinson questioned the annual amount in the resolution noting that the minutes of the museum meeting indicated an amount of \$2,500.

ii) Accounts Payable Listing.

**Resolution No. 2003/77**

**Robinson/Dixon**

**THAT** the attached lists of Accounts Payable consisting of manual cheque register AP08732 totalling \$38,334.76, computer cheque registers AP08735/36 totalling \$446,624.39 and payroll register in the amount of \$48,937.70 dated February 27, March 6 and March 20, 2003 be approved for payment.

"Carried"

Councillor Adams declared a pecuniary interest with cheque No. 17354 on the payroll and did not participate in discussion or vote on the matter.

Council requested the cheque for Cambrian Ford be held until staff could check into warranty issues.

iii) Belvedere Heights.

Re: 2003 Operating Levy

The CAO noted this levy was the same as last years.

iv) CIBC Wood Gundy.

Re: Investment Report.

Council reviewed this report.

v) Parry Sound Chamber of Commerce.

Re: Requesting continuing financial support.

This item was deferred until after budget figures have been set.

**Matters Arising.**

**12. ADMINISTRATION**

i) Parry Sound Golf and Country Club.

Re: Requesting names and addresses of residents on George Hunt Memorial Drive and the two private roads off of George Hunt. Also permission to use Municipality's parking lot.

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The CAO explained that the names and addresses of our ratepayers is confidential information but that the roll book on the counter can be used to obtain this information should someone wish to come into the office to do so. Council requested the CAO to relay this information to the Golf Course and also notifying them that Council has no problem with them using the parking lot for this event.

- ii) Copy of correspondence to Norm Miller from the Township of McKellar.  
Re: Amendments to Regulation 637, R.R.O. 1990, Belvedere Heights Home for the Aged.

Council reviewed this correspondence.

- iii) Parry Sound Family Physicians.  
Re: Support for smoke free by-laws for public places.

Council reviewed this correspondence.

- iv) Nuisance Bear Review Committee.  
Re: Accepting submissions from the public and stakeholder groups until March 31, 2003.

Council reviewed this correspondence.

- v) Correspondence from Steve Gilchrist, Town of Parry Sound.  
Re: Justice of the peace resources in Parry Sound.

Council reviewed this correspondence.

- vi) Ontario Exports Inc.  
Re: Introduction to the Ontario Global Traders Awards ceremony and Export Forum in Sudbury on April 17, 2003.

Council reviewed this correspondence.

- vii) Ministry of Natural Resources.  
Re: Stage 3 – Second Information Centre, French Severn Forest Management Unit, Forest Management Plan 2004-2024, Parry Sound.

Council reviewed this correspondence.

- viii) Federation of Canadian Municipalities.  
Re: Funding available for a new resource called “Smoke-Free Public Places”.

Council reviewed this correspondence.

- ix) Computer Education for Business.



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- Re: Invitation to participate in the 1<sup>st</sup> annual national Glad Clean for Green Event.
- ii) Tammy Purdy, Town of Parry Sound,  
Re: Brief update on the initiatives.
  - iii) Township of Carling.  
Re: Correspondence sent to Bill Spinney regarding Industrial Park Board.  
Councillor Robinson requested a copy of this correspondence.
  - iv) Township of Seguin.  
Re: Notice of the passing of a zoning by-law.
  - v) City of Regina.  
Re: Revised preliminary agenda for the Municipal Leaders Forum on Implementing Kyoto.
  - vi) Ontario Municipal Board.  
Re: Changes in three areas of the Municipal Board procedures.
  - vii) Parry Sound Smoke Free Policy Advisory Committee.  
Re: Invitation to a public forum to discuss smoke free by-laws.
  - viii) Federation of Canadian Municipalities.  
Re: Budget fails to deliver for Canadian Municipalities.
  - ix) Township of McKellar.  
Re: Copy of McKellar's resolution regarding the sale of the Information Centre.
  - x) West Parry Sound District Museum.  
Re: Minutes of the special meeting of Reeves and Mayor.
  - xi) The Senate Report.
  - xii) Lions Foundation of Canada.  
Re: Selling of raffle tickets in our area.
  - xiii) Parry Sound Area Community Business & Development Centre.

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### MINUTES

Re: Minutes of a meeting held on March 4, 2003 regarding the Information Centre.

- xiv) AMO.
  - a) Re: Joint recommendations – Ontario Municipal Board process and Procedures.
  - b) Re: Why Ontario's Municipalities are disappointed in the federal budget.
  - c) Re: WDO Approves Blue Box Plan.
  - d) Re: Municipal needs in Ontario not met in Federal Budget.
  - e) Re: Bill 210 AMO/BLG electricity update.
  - f) Re: AMO to host safe drinking water seminar series.
  - g) Re: New Minister and AMO President to meet soon.
  - h) Re: AMO drinking water seminar program available .
  - i) Re: Ontario Child supplement proposal.
  
- xv) Parry Sound Muskoka Health Unit.

Re: Minutes of a meeting held on February 20, 2003.
  
- xvi) Belvedere Heights.

Re: Minutes of a meeting held February 19, 2003.
  
- xvii) Parry Sound Social Services Administration Board.

Re: Minutes of a meeting held on February 13, 2003.  
Council requested the CAO to obtain information as to what the proper reduction rate of the levy is.

### REQUESTS FOR SUPPORT

- i) The Corporation of the City of Sault Ste Marie.

Re: Requesting endorsement of a resolution which accepts a report from their planning division concerning MPAC (attached) and requests a meeting with the Minister of Finance and officials from MPAC to respond to concerns about employee reductions and decreased service levels.

#### **Resolution No. 2003/80**

**Robinson/Dixon**

**THAT** the Corporation of the Municipality of McDougall endorse the resolution of the Corporation of the City of Sault Ste Marie which accepts a report from their planning division concerning MOAC and requests a meeting with the Minister of Finance and officials from MPAC to respond to concerns about employee reductions and decreased service levels.

“Carried”

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- ii) The Corporation of the City of Thorold.  
Re: Requesting endorsement of a resolution which endorses the Romanow Report entitled "Building On Values", The Future of Health Care in Canada.

**Resolution No. 2003/81**

**Robinson/Dixon**

**THAT** the Corporation of the Municipality of McDougall support the resolution of the City of Thorold which endorses the Romanow Report entitled "Building On Values", The Future of Health Care in Canada.

"Carried"

- iii) Municipality of Trent Hills.  
Re: Requesting support of a resolution which requests that the Provincial government recognize and acknowledge the unsustainable burden being placed on "Small Town Ontario" and that a new funding formula be developed to eliminate the high cost associated with mandated drinking water system upgrades in order to ensure that small urban centers can not only grow but survive.

**Resolution No. 2003/82**

**Robinson/Dixon**

**THAT** the Corporation of the Municipality of McDougall support the resolution of the Municipality of Trent Hills which requests that the provincial Government recognize and acknowledge the unsustainable burden being placed on "Small Town Ontario" and that a new funding formula be developed to eliminate the high cost associated with mandated drinking water system upgrades in order to ensure that small urban centers can not only grow but survive.

"Carried"

**Matters Arising.**

**13. REPORT OF THE CAO**

**The CAO gave the following report:**

- i) The insurance renewal came in and the premium has increased 22%. Councillor Robinson noted that insurance premiums have increased and advised Council to accept this.
- ii) There was misinterpretation over the sick leave clause in the employee policy, the CAO read this clause with Council agreeing that the CAO's interpretation is correct, but requested that this clause be reworded to avoid future misconception.
- iii) The agreement for the purchase of a portion of Felsman Drive has been received. Council requested this to be forwarded to the Committee meeting of April 2, 2003.
- iv) Henderson & Paddon have requested a digital site plan of the landfill site. Council requested the CAO to look into a contact who could supply this information.

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v) A 2002 budget report was made available to Council. Council noted that a budget meeting needs to be set and scheduled this meeting for March 26<sup>th</sup>, 2003 at 6:00 p.m.

vi) The Road Supervisor and the Lead Hand had asked for permission to attend a water treatment preparation exam course. The following resolution was brought forward:

**Resolution No. 2003/83**

**Robinson/Dixon**

THAT the Council of the Municipality of McDougall approve the attendance of Mike Burnside and Tim Hunt at the Level I and Level II water treatment exam preparation course from March 25<sup>th</sup> the 28<sup>th</sup>, 2003 at the Jolly Roger.

“Carried”

vii) The CAO noted that he was in touch with the Ontario Federation of Agriculture with regards to nutrient management. He noted that they are willing to make a presentation to Council. Council agreed with this presentation being scheduled for a Council meeting and requested that no other deputation’s be scheduled for that meeting.

**14. BY-LAWS**

i) By-Law No. 2003-06.

Re: Being a by-law to establish a Registry of Businesses in the Municipality of McDougall.

Read a First, Second and Third time, Passed, Signed and Sealed.

ii) By-Law No. 2003-10.

Re: To Confirm the Proceedings of the regular meetings of Council held on Wednesday, February 5 and February 26, 2003.

Read a First, Second and Third time, Passed, Signed and Sealed.

**15. CLOSED SESSION**

**Resolution No. 2003/84**

**Robinson/Dixon**

**Be It Resolved** that the next portion of the meeting be closed to the public in order to address a matter pertaining to the security of the property of the municipality and personal matters about an identifiable individual, including municipal employees.

“Carried”

**Resolution No. 2003/85**

**Robinson/Dixon**

**THAT** Council reconvene in Open Session.

“Carried”

**16. ADJOURNMENT**

Resolution No. 2003/86

Robinson/Dixon

**THAT** we do now adjourn at 9:25 p.m.

“Carried”